School of Theology and Ministry

Certificate of Graduate Studies in Diaconal Ministry (U Methodist)

Application Instructions and Procedures

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the priority deadlines. International applicants and those with international transcripts should consult the International Requirements Page, for deadlines and other requirements, as they may differ.

- Complete graduate application form and submit the $55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent. As evidenced submit an official, degree-posted transcript from the last 90 quarter/60 semester graded credits of your bachelor’s degree, including any transfer institution credit earned during this time period. Official transcripts from any post-baccalaureate institution will also be required.
- Domestic applicants with GPA below 2.75 in last 90 quarter/60 semester credits or have graduated from a non-graded institution, submit official Miller Analogy Test (MAT) scores. International applicants are required to have 3.00 GPA or higher.
- Two recommendations from ministry-related professionals addressing readiness for ministry using STM form provided through the application.
- Résumé reflecting at least 2 years of related experiences (as a professional or volunteer) in ministry, education or service as professional or volunteer.
- Interview with STM admissions committee faculty.
- Autobiographical statement (5-8 pages) including:
  a) Account of your life and important events and relationships, highlighting impact of these on your development (3-5 pages)
  b) Several paragraphs (2-5 each) addressing the following:
      • Impressions of this program and expectations of it.
      • Discussion of professional skills and understandings you seek through participation in STM and areas of personal growth most important to you.
      • Listing of formal and informal education over last three years, e.g. workshops, institutes, readings, etc.
      • Major ministry or church-related experiences, noting whether done part-time or full-time and years when engaged.
- Applicants for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized
colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62.

Send documents directly to Graduate Admissions:
Seattle University
Office of Graduate Admissions
901 12th Avenue
PO Box 22200
Seattle, WA 98122-1090
grad-admissions@seattleu.edu
Fax: (206) 296-5656
Phone: (206) 220-8010

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