

Albers School of Business & Economics

Leadership Executive Master of Business Administration

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

Admissions Criteria

Admissions decisions are made by committee following a comprehensive review of the candidate's application portfolio and a final interview. The portfolio includes work experience, past academic performance, recommendations, and a personal essay, and the committee considers and balances each of these in making its decisions.

Our Executive Education programs use a cohort model which includes substantial amounts of group work, and students are expected to establish and maintain collegial, collaborative relationships with classmates. As such, admissions decisions also reflect the committee's evaluation of how each individual applicant will contribute to the class environment and community.

- Complete graduate application form and submit the \$55 non-refundable application fee. Fee waived for Seattle University alumni and employees and veterans.
- Evidence (degree-posted transcript or degree certificate) of a four-year baccalaureate degree from regionally accredited institution or U.S. equivalent. Exceptions considered on individual basis by program director.
- Official, degree-posted transcript from last 90 quarter/60 semester graded credits of bachelor's degree, including any transfer institution credit earned during this time period. Official transcripts from any post-baccalaureate institution also required.
- Résumé reflecting at least 10 years of progressively responsible professional work, seven of which should be managerial in nature but can include management of people, products, or projects. Applicant's work should represent mid-to-senior level role. This could apply to technical, scientific, business functional and/or managerial contexts.
- Three recommendations using forms provided through application.
- Demonstration of verbal, quantitative, and critical thinking competencies measured by one of the following entrance examinations. Seattle University graduates and applicants with a terminal degree in a STEM field may petition to have this requirement waived.
 - Executive Assessment (EA)
 - Official GMAT or GRE scores from tests taken within the last 5 years.
 - Successful completion of designated online courses.
- Two to four page double-spaced essay to serve as writing sample and statement of intent/interest in this academic program. Essay should address the following:

1. Address ways in which professional and educational history has led to current professional role and how these elements relate with career goals.
 2. Describe ideas and expectations for program and how your selected program will help attain goals.
 3. Explain how experience and skills prepared you for graduate work
 4. Outline personal and/or organizational support (both individual and financial) available for undertaking program at this time.
- Applicants who reach the final screening will be invited to group interview with program admissions committee.
 - Students for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 63.

Program Scholarships

To support leaders whose background and experience reflect their commitment to Seattle University's values, the university offers Leadership Executive MBA students a limited number of scholarships ranging from \$10,000 - \$30,000. For more information and details about submitting a scholarship application, please see the [Leadership Executive MBA Scholarship Program Overview](#).

Deadlines and Deposits

A deposit is required from admitted students within two weeks of acceptance. Deposit amounts change in relation to the admission deadline. Deposits are applied to the student's first quarter tuition.

December 1 - Early Decision: \$3,000

March 1: \$4,000

May 15: \$5,000

*July 15 pending available space; \$5,000 due at time of application

**July 15 admissions are made at the discretion of the admission committee and are based on final application reviews in May. To be considered for July 15, all application materials and the \$5000 deposit must be submitted. If the class is full, applications will be waitlisted or reviewed for the next academic year. If the applicant is not accepted, a full refund of the deposit will be sent.*

Questions? Contact the Center for Leadership Formation at (206) 296-2529 or emba@seattleu.edu for assistance.

Send documents not submitted with your application to:

Kathleen McGill
Seattle University
Pigott 327 901 12th Ave
Seattle WA 98122-1090

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