College of Education

APPLICATION 2012–2013

THE GRADUATE PROGRAMS
OF SEATTLE UNIVERSITY

Application Instructions and Procedures

Thank you for applying to Seattle University. This packet contains copies of the required admission documents for the graduate programs of the College of Education.

All application materials must be received by the application deadline to receive full consideration. Application priority deadlines and entry terms vary by program so please follow the deadlines listed. Late applicants may be considered on a space available basis. *International applicants should refer to deadlines listed on page 2 as they may be earlier.*

Test scores must be sent directly from the testing agency.

The following documents should be sent directly to Graduate Admissions using the address noted at the top of the application form:

- Complete graduate application form and a $55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Submit official, degree-posted transcripts from the last 90 quarter/60 semester credits of your bachelor's degree, including any transfer institution credit earned during this period. Official transcripts from any post-baccalaureate institution are also required. Post-Master Educational Specialist and doctoral candidates need to submit only graduate-level transcripts. Applicants to programs requiring State of Washington certification will need to submit official transcripts from *every* post-secondary institution directly to the College of Education Records office.
- All Education programs require completion of the enclosed **Self-Evaluation form**.
- Please ensure that your name appears on every page of your application and supporting documentation.
- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent is required.
- Applicants who have earned degrees from institutions issuing non-graded transcripts must submit official results from Graduate Record Exam (GRE) or Miller Analogy Test (MAT) tests as determined by your program. This may be in addition to other tests. (Applicants to the MIT program must submit a GRE, WEST-E, and WEST-B scores if you have received a bachelor's degree from a non-graded institution.)
- Students for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62 or an institutional MELAB result of at least 83%.

Refer to the documents and deadlines required by your program on the next page of this application packet.

Priority Application Deadlines for Terms of Entry 2012-2013	*Winter*	*Spring*	*Summer*	*Fall*
Adult Education and Training	November 20	February 20	May 20	July 20
Counseling Programs			March 20	March 20
Curriculum and Instruction	November 20	February 20	May 20	July 20
Educational Administration	November 20	February 20	May 20	August 20
Educational Leadership *First Decision December 1*			February 1	
Literacy for Special Needs	November 20	February 20	May 20	July 20
School Psychology	October 20	October 20	February 20	February 20
Special Education	November 20	February 20	May 20	July 20
Student Development *Graduate Assistant applicants – January 15*			January 15	January 15
Teacher Preparation		October 1		February 1
Teacher Prep with Special Education Endorsement		October 1		
TESOL	November 20	February 20	May 20	July 20

International student deadlines may be earlier; see below.

International Applicants

In order to allow for application processing, overseas mailings, and visa processing, international applicants living overseas should submit an application six to nine months prior to the quarter they wish to enroll or the program deadline, whichever is earlier. Students who submit complete applications before the following dates will receive priority consideration:

Fall Quarter	April 1
Spring Quarter	December 1
Winter Quarter	September 1
Summer Quarter	January 1

A evaluation requiring official transcripts is required from all applicants who attended or completed their bachelor's and /or master's degree at an institution outside of the United States. The evaluation is not an English translation of the mark sheets, but a separate document completed by an evaluation service which shows that the degree received outside the US is equivalent to a US degree and a GPA is calculated. Seattle University only accepts evaluations from the following agencies: 1) Educational Credential Evaluators (ECE) – We require the Course by Course Evaluation with Grade Average. More information on the transcript evaluation process and the evaluation application can be found at www.ece.org or 2) Educational Perspectives (EP) – We require the Detailed/Course by Course report. Directions and additional information specific to Seattle University can be found at http://www.edperspective.org/seattleu/

Transcripts

In addition to the transcript evaluation, applicants must also submit to Seattle University Graduate Admissions one set of official transcripts, mark sheets, and degree certificates for all institutions attended in the last two full years of coursework in both original language and in English.

**** Documents must be received in an unopened envelope sealed by the institution to be considered official. Photocopies, scanned copies, and faxes are not accepted as official documents.*

Declaration of Finance

International applicants seeking an F-1 student visa must also submit the Declaration of Finances form available with this application packet before I-20 documents can be issued.

College of Education

Additional program-specific application information requirements

Adult Education & Training

- Graduate Record Exam (GRE) or Miller Analogy (MAT) within the last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Recommendations from two recent supervisors using the COE forms supplied in the packet
- Résumé reflecting a minimum of one year of work experience
- Statement of purpose: In one to two, single-spaced typed pages describe how your past experiences suggest that a degree or certificate in adult education and training will fit into your future plans. If you are applying for the master's degree program, explain which of the three specializations within the program are appropriate to your future plans, and describe how that specialization within the adult education and training program will connect your past experience to your future plans. If you are applying for the post-master's degree certificate in community college instruction, explain how your existing mater's degree and this certificate will fit into your future plans to teach at a community college.

Counseling

- Bachelor's degree from an accredited institution in the area of Psychology, Sociology, Social Work, Education, Nursing, Women's Studies, Cultural Studies or a related academic discipline OR 45 quarter/30 semester hours in the above disciplines OR 500 supervised work/volunteer hours in human services
- Applicants *without* an undergraduate degree in the above disciplines must submit a Counseling Supplemental Application Form found in the application packet
- Two recommendations using the COE forms supplied in the packet. Do not include peers, friends, professors or personal therapists.
- Two-page (maximum) résumé documenting education, volunteer, and professional experiences
- Two-page (maximum) letter of intent including goals for the program, professional goals and response to the Seattle University mission statement
- Screened applicants invited to group interview with faculty members and other candidates

Curriculum and Instruction

- Graduate Record Exam (GRE) or Miller Analogy (MAT) within the last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Two recommendations from supervisors, professors, or professionals knowledgeable about applicant's competencies using the COE forms supplied in the packet
- Résumé reflecting one year of relevant work experience

Educational Administration

- GRE or MAT within last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Two recommendations using the COE forms supplied in the packet from supervisors in past five years
- Résumé reflecting at least one year of successful relevant work experience
- Interview with an on-site writing skills sample

Educational Leadership

- Documentation recording an earned master's degree from a regionally accredited college or university in the United States. A master's degree from an international college or university will be evaluated internally to determine eligibility for our doctoral-level program
- Official Graduate Record Examination (GRE) or Miller Analogy Test (MAT) taken within the last five years if calculated grade point average (GPA) on graduate-level coursework is below is below 3.25 (on a 4.0 scale); minimum GRE Quantitative Reasoning score of 141 (450 in former GRE scoringrubric) and a Verbal Reasoning score of 150 (450 in former GRE scoring rubric) and a minimum 3.5 analytical writing score are expected; the minimum MAT score required is a percentile rank (PR) of 80 or greater. One of these testing options is required for all who earn a master's degree from a non-graded institution
- Completed College of Education self-evaluation form
- Two completed College of Education recommendation forms, one of which must be from a current or most immediate supervisor or mentor who will support the applicant during his or her enrollment period
- International student declaration of finances form, if intending to apply for a student visa
- Personal statement (no longer than two pages in length) describing the applicant's prior experience as it relates to the requirements of the doctoral program to include the ability to effectively engage in doctoral-level studies and research, leadership/ supervisory experience, and involvement with social justice advocacy and organizational and social change
- Academic writing sample that demonstrates preparation for scholarly research and publication (i.e., graduate-level paper, scholarly publication, excerpt from thesis)
- Current resume

Literacy for Special Needs

- GRE or MAT taken within last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Copy of valid Washington State Teacher certification
- Two recommendations on the COE forms provided in the packet, including one from an immediate supervisor and one from a professional colleague who can evaluate candidate's teaching experience
- Two-page (maximum) statement of purpose including goals for the program and professional goals
- Résumé reflecting usually, at least two years of full-time teaching experience at K-12 level
- Select candidates will be invited for an interview

School Psychology

- GRE taken within last five years required. Requirement waived for those seeking a post-master's degree if graduate level coursework is 3.25 or higher
- Résumé reflecting a minimum of one year's successful professional educational or related experience with school-aged youth
- Two recommendations using the COE forms supplied in the packet
- 1-2 page autobiographical statement indicating motivation, commitment to school psychology, understanding of role of school psychologists in K-12 schools, and relevant experience with children and adolescents
- Small group interview by invitation following application review

Special Education

- GRE or MAT within last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Two recommendations using the COE forms supplied in the packet—one from immediate supervisor, one from professor
- Résumé reflecting at least one year of successful work experience at the K-12 level
- Copy of valid Washington State teacher certificate

Student Development

- GRE within last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Current résumé
- Two recommendations using College of Education forms
- Professional autobiography showing the evolution of career interests
- Graduate Assistantship applicants only: submit cover letter

Teacher Preparation (MIT), including the MIT with Special Education Endorsement

- Washington State requires two skills test for all teacher education applicants – the WEST-B and WEST-E exams. Registration information about both tests is available at http://www.west.nesinc.com/. Out-of-state applicants can submit official scores from Praxis I or CBEST to meet the WEST-B requirement. GRE scores also required of those with non-graded bachelor degrees.
- Official transcripts from every institution with coursework contributing to endorsement area(s)
- Two recommendations from people who can address applicant's work with young people on College of Education forms
- Appropriate Content Review or Endorsement Form downloaded from www.seattleu.edu/coe/mit/endorsement_forms.aspx
- One page, double-spaced autobiographical statement outlining your commitment and motivation to teaching, applicable coursework, experience with school-age students including exceptional individuals and understanding of cultural differences
- Spontaneous writing sample taken at Seattle University. Call (206) 296-2300 for dates
- Small group interview for selected applicants. Out-of-state students should submit an audio, videotape, or DVD instead by calling department at 206-296-5759
- Evidence of experience with young people. See catalog for examples.

Teaching English to Speakers of Other Languages

- GRE within the last 5 years if GPA from the last 90 quarter/60 semester hours falls below 3.00
- Two recommendations from recent employers/supervisors/professors using College of Education forms
- Culture and Language Bridge program is not option for applicants with insufficient English proficiency for regular admission

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Application for Graduate Admission

Mail application materials to:
Graduate Admission Office, Seattle University, 901 12th Avenue, P.O. Box 222000, Seattle, WA 98122-1090
Telephone: (206) 220-8010, Toll-free: (800) 426-7123, E-mail: grad-admissions@seattleu.edu, Web: www.seattleu.edu

PLEASE TYPE OR PRINT **Non-refundable $55 application fee**

Select one degree goal (as offered by your program of interest)
❒ Master ❒ Educational Specialist ❒ Doctorate
❒ Post-Master's Certificate ❒ JD/Joint Degree w/Law ❒ Endorsement Only
❒ Professional/Graduate Certificate

Enter the three or four letter program code as indicated on reverse side. ☐ – ☐ – ☐ – ☐

When do you wish to enroll? Year____
❒ Fall (September) ❒ Winter (January)
❒ Spring (March) ❒ Summer (June)
❒ Summer Intersession (August)
If previously enrolled through Seattle University, list last quarter/year of enrollment: Quarter_____ Year_____

Personal Information (Legal Name)

Last Name | First Name | Middle Name | Former Name

Mailing Address | Country

City/State | Zip Code | Cell Phone ( ) | Work Phone ( )

Home Address (if different) | Country

City/State | Zip Code

Preferred E-mail Address | Work E-mail Address (if different)

Social Security Number (Required for all financial aid consideration) | Date of Birth

Are you a citizen of the United States? ❒ Yes ❒ No, my status is: ❒ International ❒ Permanent Resident ❒ Other

Type of Visa while enrolled | Country of Citizenship | City/Country of birth

Is English your native language? ❒ Yes ❒ No An English proficiency test will be required of all applicants whose native language is not English.

Entrance Tests:

Test	Test Date	Date sent to SU
❒ GMAT		
❒ GRE		
❒ MAT		
❒ WEST-E		
❒ WEST-B		
❒ Writing Sample		
❒ English Proficiency (TOEFL, IELTS, MELAB or PTE)		

Have you ever been convicted of a felony or a gross misdemeanor?
❒ **Yes** ❒ **No**
(A conviction will not necessarily bar admission but will require additional documentation prior to a decision)

Have you ever been placed on probation, suspended from, dismissed from or otherwise sanctioned by (for any period of time) any higher educational institution?
❒ **Yes** ❒ **No**
If yes, attach a statement explaining each circumstance and specify which term(s) and college(s).

Education History (Attach extra sheet, if necessary.)
List *all* colleges attended (including Seattle University) starting with most recent. See instructions for required transcripts.

Institution	City	State	Dates Attended	Degree Earned	Date Received	Major

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OPTIONAL INFORMATION

Are you of Hispanic/Latino Origin? ❒ Yes ❒ No

If Yes, please specify:

❒ Central American ❒ Hispanic ❒ Puerto Rican ❒ Spanish
❒ Chicano/a ❒ Latino/a ❒ South American
❒ Cuban ❒ Mexican ❒ Hispanic Other _____

Race: Please mark all that apply:

American Indian
❒ Native Alaskan ❒ Native American ❒ Native Other _____

Asian
❒ Asian American ❒ Filipino/a ❒ Japanese ❒ South Asian
❒ Chinese ❒ Indian ❒ Korean ❒ Southeast Asian
❒ East Asian ❒ Indonesia ❒ Pakistani ❒ Vietnamese
❒ Asian Other _____

Black/African American
❒ African ❒ Black ❒ Caribbean ❒ West Indian
❒ African American ❒ Black Other _____

Native Hawaiian/ Pacific Islander
❒ Guamanian/Chamorro ❒ Native Hawaiian ❒ Samoan
❒ Pacific Islander Other _____

White/Middle Eastern
❒ White ❒ Caucasian/European ❒ Middle East ❒ Turk
❒ Arab ❒ Israeli ❒ Middle Eastern Other _____
❒ Persian ❒ Russian/Eastern European ❒ White Other _____

Religious Preference

.....

Gender
❒ Male ❒ Female

Will you be applying for financial aid?
❒ Yes ❒ No

Do you have employer tuition assistance?
❒ Yes ❒ No

Would you like information on services available to those with physical or learning needs?
❒ Yes ❒ No

U.S. Armed Services Military Status?
❒ Veteran ❒ Active Duty
❒ U.S. Military Dependent
❒ U.S. Reserves/National Guard
❒ None

Employment History (Please complete even if résumé is attached)

Current Employer/Organization | Employer Phone

Employer Address | City | State | Zip

Job Title | Dates Employed (Mo/Yr to Mo/Yr) | ❒ Part-time ❒ Full-time

Previous Employer/Organization | Employer Phone

Address | City | State | Zip

Job Title | Dates Employed (Mo/Yr to Mo/Yr) | ❒ Part-time ❒ Full-time

University Relationship

Do you have any family members who attended or graduated from Seattle University? ❒ Yes ❒ No If yes, please list below.

Name	Relationship	Date Attended (Mo/Yr to Mo/Yr)	Graduation Year

How did you first hear about our graduate program? ❒ Friend/co-worker ❒ SU alum ❒ Radio ❒ Newspaper ❒ Web Research
❒ SU Mailing ❒ Campus event ❒ Employer Event ❒ Other _____

What most influenced you to apply to Seattle University?

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment related policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries relating to these policies may be referred to the University's Vice President for Human Resources and University Services and Equal Opportunity Officer at (206) 296-5870.

I certify that the information contained in this application is true and correct. I understand that misrepresentation or omission of information, such as failure to list all schools, colleges or universities attended, may result in the denial of this application, or subsequent dismissal from the university and loss of credit.

Full Legal Signature | Printed Name | Date

Programs

EDUCATION

Adult Education and Training **AEDT**
- Adult Basic Education **AEDA**
- Human Resource Development **AEDH**
- Adult Literacy/ESL **AESL**

Counseling
- Community Counseling **ECC**
- School Counseling **ESK**

Curriculum and Instruction **CUIN**

Educational Administration
- General Administration **GNAD**
- Program Administration **PRAD**
- Principalship **PUBP**

Educational Leadership **EDD**
- Principal **EDDP**
- Program Administrator **EDDA**
- Superintendent **EDDS**

Literacy for Special Needs **LITC**
- Reading Endorsement Only **ELIT**

Master in Teaching **MIT**
- MIT with Matteo Ricci **BAHT**
- MIT with Special Education Endorsement **MITS**

School Psychology **SPSY**

Special Education **SPED**
- Endorsement Only **ESPE**

Student Development Administration **SDAD**

Teaching English to Speakers of Other Languages **TSOL**

Post-Master's Certificate in Community College Teaching **CCCT**

Post-Master's Certificate for Department Head/Team Leader **CDHT**

Post-Master's Certificate in Literacy/Reading **CLT**

Post-Master's Certificate in Principalship **CEPR**

Post-Master's Certificate Superintendent **CSUP**

Post-Master's Certificate in Program Administration **CEPA**

Post-Master's Certificate School Psychology **CSPY**

Post-Master's Certificate in Staff Development **CSFD**

Post-Master's Certificate in TESOL **CTSL**

College of Education

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Graduate Applicant Self-Evaluation Form

SUPPLEMENTAL FORM to accompany the Application for Graduate Admission

This form to be completed by the applicant (please print)

Name of applicant ..... Month and date of birth (MM/DD)

Program to which you are applying

Please rate yourself on the statements below.

	Outstanding 4	3	2	Weak 1
Readiness for Professional Graduate Education				
Demonstrates strong interpersonal skills	☐	☐	☐	☐
Accepts constructive feedback	☐	☐	☐	☐
Displays emotional maturity and stability	☐	☐	☐	☐
Communicates effectively in writing	☐	☐	☐	☐
Communicates effectively in speaking	☐	☐	☐	☐
Habits of Mind				
Demonstrates commitment to life-long learning	☐	☐	☐	☐
Demonstrates intellectual curiosity	☐	☐	☐	☐
Demonstrates critical thinking	☐	☐	☐	☐
Demonstrates capacity for self-reflection	☐	☐	☐	☐
Leadership for a Just and Humane World				
Values and respects intrinsic worth and contributions of persons from diverse backgrounds	☐	☐	☐	☐
Advocates for just and fair treatment of others	☐	☐	☐	☐
Shows commitment to serving others	☐	☐	☐	☐
Leads groups effectively	☐	☐	☐	☐
Takes initiative and appropriate risks	☐	☐	☐	☐
Proposes solutions to problems	☐	☐	☐	☐
Professional Standards and Ethics				
Demonstrates commitment to professional standards	☐	☐	☐	☐
Behaves consistently with integrity	☐	☐	☐	☐
Demonstrates sound judgment and ethical decision-making	☐	☐	☐	☐
Demonstrates commitment to the belief that all students/clients can learn	☐	☐	☐	☐
Demonstrates positive impact on the learning of all students/clients	☐	☐	☐	☐

Signature of applicant ..... Date

Please make a photocopy for your records and include the Applicant Self-Evaluation Form with your Application for Graduate Admission.
Return completed form before deadline to:

Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090

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College of Education

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Using the envelope provided with the application packet is optional. Breaking the seal will render this recommendation not confidential.

Name of applicant ..... Month and date of birth (MM/DD)

Name and title of recommender

Relationship of recommender to applicant ..... From ..... To

Please recognize the confidential nature of this document. In accordance with the Family Educational Rights and Privacy Act (FERPA), after you matriculate, you will have access to this form unless (1) you waive your right to access; OR (2) your program routinely destroys recommendations after matriculation. ***Choose one option:***

❒ I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.

❒ I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

Select the degree and program for which you are applying

☐ Master's degree
☐ Educational Specialist degree
(specify Educational Administration, Special Education, or School Psychology)

_____

☐ Doctoral degree
☐ Post-Master's Certificate (specify)

_____

☐ Endorsement only
(specify Reading or Special Education)

_____

☐ Adult Education and Training
- ☐ Community College Teaching

☐ Counseling
- ☐ Community Counseling
- ☐ School Counseling

☐ Curriculum and Instruction
☐ Educational Administration
- ☐ Superintendent
- ☐ Principal
- ☐ Program Administration
- ☐ General Administration

☐ Educational Leadership (Doctoral Program)
- ☐ Superintendent
- ☐ Principal
- ☐ Program Administration

☐ Literacy for Special Needs
☐ School Psychology
☐ Special Education
☐ Student Development Administration
☐ Teacher Education (MIT)
☐ Teacher Education (MIT) BAHT
☐ Teacher Education (MIT) Special Education
☐ Teaching English to Speakers of Other Languages (TESOL)

Part B – This section to be completed by the recommender

The College of Education is committed to preparing ethical and reflective professionals for quality service in diverse communities. The applicant is seeking admission to a graduate program in the College of Education. We would appreciate your candid opinion regarding the applicant.

Name of recommender ..... Title ..... Phone

Institution ..... Email Address

Address ..... City, State, Zip

Please make a photocopy for your records.
Return completed form before deadline to:

Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090

continued on reverse side

The College of Education is seeking students who demonstrate potential to be ethical and reflective professionals for quality service in diverse communities.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding 4	3	2	Weak 1	Not Observed 0
Readiness for Professional Graduate Education					
Demonstrates strong interpersonal skills	☐	☐	☐	☐	☐
Accepts constructive feedback	☐	☐	☐	☐	☐
Displays emotional maturity and stability	☐	☐	☐	☐	☐
Communicates effectively in writing	☐	☐	☐	☐	☐
Communicates effectively while speaking	☐	☐	☐	☐	☐
Habits of Mind					
Demonstrates commitment to life-long learning	☐	☐	☐	☐	☐
Demonstrates intellectual curiosity	☐	☐	☐	☐	☐
Demonstrates critical thinking	☐	☐	☐	☐	☐
Demonstrates capacity for self-reflection	☐	☐	☐	☐	☐
Leadership for a Just and Humane World					
Values and respects intrinsic worth and contributions of persons from diverse backgrounds	☐	☐	☐	☐	☐
Advocates for just and fair treatment of others	☐	☐	☐	☐	☐
Shows commitment to serving others	☐	☐	☐	☐	☐
Leads groups effectively	☐	☐	☐	☐	☐
Takes initiative and appropriate risks	☐	☐	☐	☐	☐
Proposes solutions to problems	☐	☐	☐	☐	☐
Professional Standards and Ethics					
Shows commitment to professional standards	☐	☐	☐	☐	☐
Behaves consistently with integrity	☐	☐	☐	☐	☐
Demonstrates sound judgment and ethical decision-making	☐	☐	☐	☐	☐
Demonstrates commitment to the belief that all students/clients can learn	☐	☐	☐	☐	☐
Demonstrates positive impact on the learning of all students/clients	☐	☐	☐	☐	☐

2. What are the applicant's three most important strengths?

.....

.....

.....

3. In what areas does the applicant need improvement?

.....

.....

.....

4. Other comments:

.....

.....

.....

5. Check one:

☐ I strongly recommend the applicant for admission.
☐ I recommend the applicant for admission.
☐ I recommend the applicant for admission with some reservation.
☐ I do not recommend the applicant for admission.

.....

Signature of recommender Date

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College of Education

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❒ I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.

❒ I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

Select the degree and program for which you are applying

☐ Master's degree
☐ Educational Specialist degree
(specify Educational Administration, Special Education, or School Psychology)

_____

☐ Doctoral degree
☐ Post-Master's Certificate (specify)

_____

☐ Endorsement only
(specify Reading or Special Education)

_____

☐ Adult Education and Training
- ☐ Community College Teaching

☐ Counseling
- ☐ Community Counseling
- ☐ School Counseling

☐ Curriculum and Instruction
☐ Educational Administration
- ☐ Superintendent
- ☐ Principal
- ☐ Program Administration
- ☐ General Administration

☐ Educational Leadership (Doctoral Program)
- ☐ Superintendent
- ☐ Principal
- ☐ Program Administration

☐ Literacy for Special Needs
☐ School Psychology
☐ Special Education
☐ Student Development Administration
☐ Teacher Education (MIT)
☐ Teacher Education (MIT) BAHT
☐ Teacher Education (MIT) Special Education
☐ Teaching English to Speakers of Other Languages (TESOL)

Part B – This section to be completed by the recommender

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Name of recommender ..... Title ..... Phone

Institution ..... Email Address

Address ..... City, State, Zip

Please make a photocopy for your records.
Return completed form before deadline to:

Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090

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The College of Education is seeking students who demonstrate potential to be ethical and reflective professionals for quality service in diverse communities.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding 4	3	2	Weak 1	Not Observed 0
Readiness for Professional Graduate Education					
Demonstrates strong interpersonal skills	☐	☐	☐	☐	☐
Accepts constructive feedback	☐	☐	☐	☐	☐
Displays emotional maturity and stability	☐	☐	☐	☐	☐
Communicates effectively in writing	☐	☐	☐	☐	☐
Communicates effectively while speaking	☐	☐	☐	☐	☐
Habits of Mind					
Demonstrates commitment to life-long learning	☐	☐	☐	☐	☐
Demonstrates intellectual curiosity	☐	☐	☐	☐	☐
Demonstrates critical thinking	☐	☐	☐	☐	☐
Demonstrates capacity for self-reflection	☐	☐	☐	☐	☐
Leadership for a Just and Humane World					
Values and respects intrinsic worth and contributions of persons from diverse backgrounds	☐	☐	☐	☐	☐
Advocates for just and fair treatment of others	☐	☐	☐	☐	☐
Shows commitment to serving others	☐	☐	☐	☐	☐
Leads groups effectively	☐	☐	☐	☐	☐
Takes initiative and appropriate risks	☐	☐	☐	☐	☐
Proposes solutions to problems	☐	☐	☐	☐	☐
Professional Standards and Ethics					
Shows commitment to professional standards	☐	☐	☐	☐	☐
Behaves consistently with integrity	☐	☐	☐	☐	☐
Demonstrates sound judgment and ethical decision-making	☐	☐	☐	☐	☐
Demonstrates commitment to the belief that all students/clients can learn	☐	☐	☐	☐	☐
Demonstrates positive impact on the learning of all students/clients	☐	☐	☐	☐	☐

2. What are the applicant's three most important strengths?

.....

.....

.....

3. In what areas does the applicant need improvement?

.....

.....

.....

4. Other comments:

.....

.....

.....

5. Check one:

☐ I strongly recommend the applicant for admission.
☐ I recommend the applicant for admission.
☐ I recommend the applicant for admission with some reservation.
☐ I do not recommend the applicant for admission.

.....

Signature of recommender Date

SEATTLE UNIVERSITY
Founded 1891

Supplemental Application Form

The school counseling and community counseling programs, in the Department of Counseling, College of Education, Seattle University require:

An undergraduate major in a human service discipline or 45 quarter hours/30 semester hours of human service courses (nursing, education, psychology, sociology, social work, women's studies, cross-cultural studies, etc.); **or**

500 hours of relevant supervised work experience in a human services discipline.

Parts A **or** B must be completed by all applicants to the above mentioned counseling programs if undergraduate degree is not in a human services discipline. Submit either by mail, fax or online with the Seattle University Application for Graduate Admission.

.....

Applicant's Name (Please Print)

Part A — Undergraduate major or courses

Undergraduate major:_____ Date:_____ University or College:_____

List courses below that match the above fields of study in human services

Course Number	Course Title	*Credit Hours

Total quarter credit hours _____ and/or

Total semester credit hours _____

**indicate semester or quarter*

Part B — Relevant Work Experience

Job Title	Brief Description	Hours

Total hours work experience _____

Submit additional pages if necessary.

I certify that the above information is accurate to best of my knowledge.

Applicant signature: _____ Date: _____

SEATTLE UNIVERSITY

*Only required for student/F1 visa applicants

International Student Declaration of Finances

Confidential financial statement of personal or family support.
Please read all application instructions on the reverse side before completing this form.

PLEASE TYPE OR PRINT

Student Section

Family Name | First Name | Middle Name | Former Name

Gender (male/female) | Birthdate (western calendar) | Country of Birth | Country of Citizenship

Mailing Address | City | Zip Code

State/Province | Country | Phone (include country/city code)

Sponsor Name | First Name | Middle Name | Relationship to applicant

Mailing Address | City | Zip Code

State/Province | Country | Phone (include country/city code)

Will you be bringing dependents? ❒ Yes ❒ No If yes, please list name, relationship, age, birthdate, and country of birth of each.

I hereby certify that the statements made on this declaration of finances are true, and that these funds are available and will be provided as indicated. I have sufficient funds available to support the student while they are attending Seattle University. Funding is to include tuition, living expenses, books, supplies, and health insurance as indicated on the back of this form.

Signature of sponsor(s) (or applicant if self-supporting) | Date

Bank Verification

We certify that the above named sponsor(s) has sufficient funds on deposit to meet the yearly costs at Seattle University. This certification is offered with no responsibility on the part of this bank or financial agency.

Name of Bank | Bank Stamp or Seal

Address of Bank | City | Zip Code

State/Province | Country | Phone (include country/city code)

Signature of bank official | Date

Statement of Responsibility
The student applicant must sign the statement below after reading carefully.

I have read the information and followed the instructions on the reverse side of this form, and I certify the statements made on this declaration of finances are true and correct. I understand that an incomplete declaration will not be accepted.

Signature of Applicant | Date

N ___ ___ ___ ___ ___ ___ ___ ___ ___ ___
SEVIS ID# (if known)

Seattle University ID#

Fully complete then return this form to:
Seattle University
Graduate Admission Office
901 12th Avenue
P.O. Box 222000
Seattle, Washington 98122-1090
U.S.A.

Declaration of Finances.

Please use enclosed form and obtain the appropriate signatures. Students receiving scholarships from their governments or employers must submit letters verifying such scholarship awards.

Immigration policies requires that Seattle University verify the financial resources of all international applicants. This form is for that purpose.

Please note the estimated costs are for one academic year (three quarters). You are required to certify that you or your sponsor have the amounts calculated below. These estimated costs do not include transportation costs to and from the United States.

It is important to remember that student visa holders are not authorized to work in the United States except under special circumstances. You should not plan on supporting your education through employment while being a student. ***There is no financial aid available for international graduate students.***

Instructions for completing the Declaration of Finances form

- Find your total yearly estimated costs.
- Have your sponsor complete, sign, and date the student section of this form.
- Have the bank verify your sponsor's funds and sign and date the bank verification section (include bank stamp or seal).
- If the bank verification section is submitted with a bank letter, please be certain it certifies sufficient funds as stated below.
- Sign and date the statement of responsibility section.
- Photocopies, electronic copies, and facsimiles of signatures and bank stamps/seals are acceptable. For students currently living in the United States, corresponding dates must be within 6 months of quarter of entry. For students living outside of the U.S., corresponding dates must be within twelve months of the quarter of entry.
- All portions of this International Student Declaration of Finances must be completed for admission consideration and issuance of an I-20A.

Estimated Graduate Expenses for 2012-2013

Tuition:	*based upon 9 credits per quarter for three quarters*	
	Arts Leadership	$ 17,577
	Business (MBA, MIB, MPAC, MSF)	$ 21,006
	Computer Science and Software Engineering	$ 21,006
	Criminal Justice	$ 17,577
	Education-Master and Education Specialist programs	$ 16,146
	Education Doctoral Program	$ 19,116
	Nonprofit Leadership or Public Administration	$ 17,577
	Nursing (DNP)	$ 18,495
	Nursing (MSN)	$ 17,955
	Psychology	$ 17,577
	Sport Administration and Leadership	$ 18,900
	Theology and Ministry programs	$ 16,308
Room and Board:		$ 12,525
Personal expenses and health insurance		$ 4,656
	Student Total	$ 33,327–38,187
Dependents:	$9,785 for first dependent	
	$4,893 for each additional	

Annual Expenses Worksheet:	Your tuition charges	$ _____
	Room and Board	$ 12,525
	Personal expenses and health insurance	$ 4,656
	Dependants	$ _____
	Total resources needed	**$** _____