



GRADUATE PROGRAMS

College of Arts and Sciences

Application Instructions and Procedures

Thank you for applying to Seattle University. This packet contains copies of the required admission documents for the graduate programs of the College of Arts and Sciences.

All application materials must be received by the application deadline to receive full consideration. Application deadlines and entry terms vary by program so please follow the deadlines listed. *International applicants should consult the additional information listed on page 3, including deadlines, as they may be earlier.*

Test scores must be sent directly from the testing agency. Some programs will require that specific documents be sent directly to the department, so please send them in a separate envelope.

The following documents should be sent directly to Graduate Admissions using the address noted at the top of the application form:

- Complete graduate application form and a \$55 non-refundable application fee. The fee is waived for Seattle University alumni.
- Submit an official, degree-posted transcript in the original sealed envelope from the last 90 quarter/60 semester credits of your bachelor's degree, including any transfer institution credit earned during this time period. Official transcripts from any post-baccalaureate institution will also be required. Exceptions to the policy are noted with the degree requirements.

- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent.
- Students who have earned degrees from institutions issuing **non-graded** transcripts must submit official results from GRE or MAT tests as determined by your program.
- Students for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), 237 (CBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; or an institutional MELAB result of at least 83%.

Refer to the documents required by your program on the next page of this application packet.

Priority Application Deadlines for Terms of Entry 2007-2008	Fall	Winter	Spring	Summer
Criminal Justice	March 15			
Executive Nonprofit Leadership				March 15 – priority
Arts Leadership	July 15	November 20	February 20	May 20
Organization Systems Renewal (next cohort Fall 2007)	July 1			
Psychology	January 25			
Public Administration	July 20	October 20	February 20	May 20
Sport Administration and Leadership	August 20	November 20	February 20	May 20

International student deadlines may be earlier; see page 3

College of Arts and Sciences

Be sure your name is on all supporting documents submitted for review. Additional application information required for the following programs:

Criminal Justice

- 1) Bachelor's degree in criminal justice or related social, behavioral, or physical science. Applicants with an undergraduate degree in a field outside of the stated disciplines may be considered with 45 quarter/30 semester credits of related coursework or significant supervised work/volunteer experience as outlined on the MACJ Supplemental form.
- 2) If GPA below a 3.00 in the last 90 quarter/60 semester credits or if graduated from a non-grading institution, submit official scores from a Graduate Record Exam (GRE).
- 3) Three letters of recommendation from academic and/or professional references who are able to assess potential to do graduate study.
- 4) Statement of purpose (3 pages maximum) discussing background, interests, and reasons for wanting to pursue MACJ.
- 5) Writing sample (for example, an undergraduate paper)
- 6) Professional resume or curriculum vita
- 7) Selected candidates contacted for interview with MACJ faculty

Executive Nonprofit Leadership

- 1) 3.00 GPA in the last 90 quarter/60 semester credits recommended.
- 2) MNPL Employer Recommendation Form for Graduate Studies
- 3) Resume with beginning and end dates reflecting at least two years management experience in a nonprofit organization or comparable experience in business, government, and the professions; or five years of experience in leadership positions on nonprofit boards. Also list volunteer activities.
- 4) Two-page statement describing your career objectives and discussing how you think participation in the program will help you achieve your goals
- 5) Names, titles, mailing addresses, phone numbers and email addresses of five individuals who can comment on your professional abilities and potential for leadership in a nonprofit organization

Arts Leadership

- 1) 3.00 GPA in the last 90 quarter/60 semester credits recommended
- 2) Résumé reflecting at least two years management experience in a nonprofit organization or comparable work or volunteer experience
- 3) Two-page statement describing career objectives and discussing how participation in the program will help achieve your goals
- 4) Names, titles, mailing addresses, phone numbers, and e-mail addresses of five people who can comment on your professional abilities and potential for leadership in a nonprofit organization

Organizational Design and Renewal (OSR)

- 1) 3.00 GPA in the last 90 quarter/60 semester credits recommended.
- 2) Two recommendations, using the Organizational Design and Renewal Recommendation Form for Graduate Studies, from individuals who can speak to your qualifications for this program.
- 3) Three- to five-page double-spaced typed essay to serve as a writing sample and help determine the fit between your goals and the capabilities of the program. Include the following in your essay:
 - a) Describe your personal, professional, and educational history. Specifically address how these elements interrelate with your educational and career goals.
 - b) Discuss how you have demonstrated self-direction in previous experiences that would apply to this graduate educational experience.

- c) Describe your ideas and expectations for the program and how you believe the program will help you attain your goals. Explain how your experience, skills, and general competencies prepare you for graduate work.
 - d) Discuss your proposed financial plan to support your participation in this graduate program.
 - e) Outline the personal and organizational support you have for undertaking the program at this time.
- 4) Current resume.
- 5) Interview will be scheduled for those who reach a final screening with on-site writing sample.

Psychology

- 1) *Photocopy of your application for admission should be sent to the Psychology department.
- 2) *One set of transcripts should be sent directly to the Psychology department and another sent to Graduate Admission. 3.00 GPA in the last 90 quarter or 60 semester credits is required.
- 3) Successfully completed coursework in abnormal psychology, developmental psychology, major theories of personality, statistics, and scientific research.
- 4.) Evidence of at least an initial understanding of existential and phenomenological psychology
- 5) *Autobiographical essay with a suggested length of six pages minimum including information on the applicant's interest in psychology. For details see Graduate Bulletin.
- 6) *Three letters of recommendation in the envelopes provided; **no reference form required**
- 7) Interview will be asked of those who reach a final screening
- 8) Writing sample

** Indicates documents which should be sent directly to the Psychology department in the manila envelope provided.*

Public Administration

- 1) 3.00 GPA in the last 90 quarter or 60 semester credits required
- 2) Professional resume demonstrating at least one year of continuous full-time work experience
- 3) Two recommendations using the forms provided; at least one recommendation should be from a recent supervisor
- 4) Statement of intent indicating interest in public service

Sport Administration and Leadership

- 1) If GPA below a 3.00 in the last 90 quarter/60 semester credits or if graduated from a non-grading institution, submit official scores from a Graduate Record Exam (GRE) or a Miller Analogy Test (MAT).
- 2) Three letters of recommendation (please limit to one character reference). No form required.
- 3) 400-word essay (double-spaced and 12-point font) describing the value and/or role of competitive sport in American society
- 4) Current resume
- 5) Applicants for summer or fall graduate assistantship, interview with program coordinator required

International Students

To allow for application processing, overseas mailings, and visa processing, international applicants living overseas should submit an application six to nine months prior to the quarter they wish to enroll or the program deadline, whichever is earlier. Students who submit complete applications before the following dates will receive priority consideration:

Fall Quarter	April 1
Winter Quarter	September 1
Spring Quarter	December 1
Summer Quarter	January 1

Please submit certified, official transcripts from each university attended in the last two years of your undergraduate study, any post-baccalaureate course work, and proof of graduation. Transcripts must be provided in both the original language *and* a certified English translation. International applicants seeking an F-1 student visa must also submit the Declaration of Finances form located in this application packet.

Culture and Language Bridge Program

Certain programs may consider applicants with a minimum TOEFL of 86 (IBT), 227 (CBT), 567 (PBT), IELTS score of 6.5, or an institutional MELAB result of 80%, but you will be required to participate in the graduate section of the Culture and Language Bridge (CLB) program in your first term of study. The CLB program develops all phases of academic English and helps students overcome cultural barriers in the classroom. The graduate section is a 6-credit program and a 5-credit Business Communications class taken in the first quarter for students who have completed the equivalent of English 110 and based on a placement exam. For more information about CLB, call 206-296-6064 or consult the website at www.seattleu.edu/academics/bridge/.



Application for Graduate Admission

Mail application materials to:

Graduate Admission Office, Seattle University, 901 12th Avenue, P.O. Box 222000, Seattle, WA 98122-1090

Telephone: (206) 296-2000, Toll-free: (800) 426-7123, E-mail: grad-admissions@seattleu.edu, Web: www.seattleu.edu

PLEASE TYPE OR PRINT

Non-refundable \$55 application fee

Select one degree goal (as offered by your program of interest)

- Master Educational Specialist
 Post-Master's Certificate JD/Joint Degree w/ Business, MPA, or MSAL
 Doctorate
 Endorsement Only
 Professional/Graduate Certificate

When do you wish to enroll? Year _____

- Fall (August/September) Winter (January)
 Spring (March) Summer (June)
 Summer Intersession (August)

Enter the three or four digit program code as indicated on reverse side.

— — —

If previously enrolled through Seattle University, list last quarter/year of enrollment: Quarter _____ Year _____

Personal Information (Legal Name)

.....
Last Name First Name Middle Name Former Name

.....
Mailing Address Country () ()

.....
City/State Zip Code Evening Phone Day Phone

.....
Home Address (if different) Country

.....
City/State Zip Code

.....
Preferred E-mail Address Work E-mail Address (if different)

.....
Social Security Number Date of Birth

Optional Information

Ethnic Origin (please specify if necessary)

- African American (not Hispanic) Alaskan Native American Indian Asian American
 Caucasian (not Hispanic) Hispanic, Latino Mexican American Multicultural
 Pacific Islander Other: _____

Religious Preference

Gender
 Male Female

Will you be applying for financial aid?
 Yes No

Do you have physical or learning requirements which require special accommodation?

Yes No If yes, please describe:

Do you have employer tuition assistance?
 Yes No

Are you a citizen of the United States? Yes No, my status is: International Permanent Resident Other

.....
Type of Visa while enrolled Country of Citizenship City/Country of birth

Is English your native language? Yes No An English proficiency test will be required of all applicants whose native language is not English.

Entrance Tests:	Test	Test Date	Date sent to SU	Have you ever been convicted of a felony or a gross misdemeanor? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(A conviction will not necessarily bar admission but will require additional documentation prior to a decision)</i>
	<input type="checkbox"/> GMAT	_____	_____	
	<input type="checkbox"/> GRE	_____	_____	
	<input type="checkbox"/> MAT	_____	_____	
	<input type="checkbox"/> WEST-E	_____	_____	
	<input type="checkbox"/> WEST-B	_____	_____	
	<input type="checkbox"/> Writing Sample	_____	_____	
	<input type="checkbox"/> English Proficiency (TOEFL, IELTS or MELAB)	_____	_____	

Education History (Attach extra sheet, if necessary.)

List *all* colleges attended (including Seattle University) starting with most recent. See instructions for required transcripts.

Institution	City	State	Dates Attended	Degree Earned	Date Received	Major
.....
.....

continued on other side

Employment History (Please complete even if resume is attached)

Current Employer/Organization		Employer Phone	
Employer Address	City	State	Zip
Job Title	Dates Employed (Mo/Yr to Mo/Yr)	<input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time
Previous Employer/Organization		Employer Phone	
Address	City	State	Zip
Job Title	Dates Employed (Mo/Yr to Mo/Yr)	<input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time

University Relationship

Do you have any family members who attended or graduated from Seattle University? Yes No If yes, please list below.

Name	Relationship	Date Attended (Mo/Yr to Mo/Yr)	Graduation Year

How did you first hear about our graduate program? Friend/co-worker SU alum Radio Newspaper Web Research
 SU Mailing Campus event Employer Event Other _____

What most influenced you to apply to Seattle University?

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual or political orientation, or status as a Vietnam-era or special disabled veteran in the administration of any of its education or admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries about the non-discrimination policy may be directed to the University's EEO Officer and Title IX coordinator, University Services Building 107, (206) 296-5870.

I certify that the information contained in this application is true and correct. I understand that misrepresentation or omission of information, such as failure to list all schools, colleges or universities attended, may result in the denial of this application, or subsequent dismissal from the university and loss of credit.

Full Legal Signature	Printed Name	Date
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Programs

ALBERS SCHOOL OF BUSINESS AND ECONOMICS

- Accounting **PACC**
- Business Administration **MBA**
- Finance **MSF**
- International Business **MIB**
- Leadership Executive **MBA EMBA**
- Post-Master's Certificate of MBA Studies **CMBA**
- Post-Master's Certificate of MSF Studies **CMSF**
- Post-Master's Certificate of MIB Studies **CMIB**
- Post-Master's Certificate of MPAC Studies **CPAC**
- Joint Business Administration and Juris Doctor **MBAJ**
- Joint International Business and Juris Doctor **MIBJ**
- Joint Finance and Juris Doctor **MSFJ**
- Joint Professional Accounting and Juris Doctor **PACJ**

COLLEGE OF ARTS AND SCIENCES

- Criminal Justice w/o specialization **CJST**
- Criminal Justice Research and Evaluation **CJRE**
- Investigative Criminology **CJIC**
- Victimology **CJVI**
- Psychology **MAP**
- Organizational Design and Renewal **OSR**
- Executive Nonprofit Leadership **NPL**
- Arts Leadership **MEAL**
- Public Administration **MPA**
- Sport Administration and Leadership **SADL**
- Joint Public Administration and Juris Doctor **MPAJ**
- Joint Sport Administration and Juris Doctor **SALJ**

COLLEGE OF EDUCATION

- Adult Education and Training **AEDT**
- Counseling
- Mental Health **EMH**

- Post-Secondary **ECC**
- School Counseling **ESK**
- Curriculum and Instruction
- General Curriculum and Instruction **GNCI**
- Individually Designed Program **INPR**
- Educational Administration
- General Administration **GNAD**
- Program Administration **PRAD**
- School Principalship **PUBP**
- Educational Leadership **EDD**
- Principal **EDDP**
- Program Administrator **EDDA**
- Superintendent **EDDS**
- Literacy for Special Needs **LITC**
- Reading Endorsement Only **ELIT**
- Master in Teaching **MIT**
- MIT with Matteo Ricci **BAHT**
- MIT with Special Education Endorsement **MITSE**
- Professional Certification **EPCT**
- School Psychology **SPSY**
- Special Education **SPED**
- Endorsement Only **ESPE**
- Student Development Administration **SDAD**
- Teaching English to Speakers of Other Languages **TSOL**
- Post-Master's Certificate in Community College Teaching **CCCT**
- Post-Master's Certificate for Department Head/Team Leader **CDHT**
- Post-Master's Certificate in Literacy/Reading **CLT**
- Post-Master's Certificate in Principalship **CEPR**
- Post-Master's Certificate Superintendent **CSUP**
- Post-Master's Certificate in Program Administration **CEPA**
- Post-Master's Certificate School Psychology **CSPY**
- Post-Master's Certificate in Staff Development **CSFD**
- Post-Master's Certificate in Teaching English to Speakers of Other Languages **CTSL**

COLLEGE OF NURSING

- Leadership in Community Nursing Specializations:
 - Program Development **LCNP**
 - Spirituality and Health **LCNS**
- Primary Care Nurse Practitioner Specializations:
 - Family Primary Care **PCNF**
 - Psychiatric Mental Health with Addictions Focus **PCNA**
- Advanced Practice Nursing Immersion Specializations:
 - Family Nurse Practitioner **APNF**
 - Psychiatric Mental Health **APNP**
 - LCN-Program Development **APLC**
 - LCN-Spirituality and Health **APLS**
- Post-Master's Certificate in Primary Care Nurse Practitioner **PCNP**
- Post-Master's Certificate in Primary Care Nurse Practitioner with Psychiatric Focus **CPNR**

COLLEGE OF SCIENCE AND ENGINEERING

- Software Engineering **SEGR**

SCHOOL OF THEOLOGY AND MINISTRY

- *Choose C-Catholic or E-Ecumenical*
- Pastoral Studies **CMPS** or **EMPS**
- Pastoral Counseling **CPCO** or **EPCO**
- Transforming Spirituality **CMTS** or **EMTS**
- Divinity **CMDV** or **EMDV**
- Certificate of Graduate Studies in Pastoral Administration **CGPA**
- Certificate of Graduate Studies in Spirituality and Health **CGSH**
- Post-Master's Certificate in Transforming Spirituality **CCTS** or **ECTS**
- Post-Master's Certificate in Pastoral Counseling **CPCN**
- Post-Master's Certificate in Pastoral Theology **CPTH**

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form and the recommendation envelope to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Breaking the seal will render this recommendation not confidential.

Name of applicant _____ Month and date of birth (MM/DD) _____

Name and title of recommender _____

Relationship of recommender to applicant _____ From _____ To _____

I recognize the confidential nature of this document and I waive my right to access. I do not waive my right to access.

Signature of applicant _____ Date _____

This section to be completed by the recommender.

This applicant is seeking admission to the Master of Arts in Organizational Design and Renewal program at Seattle University. To assess the appropriateness of this choice for the individual, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach an extra page. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding	Above Average	Average	Below Average	No Chance to Observe
Intellectual Abilities (uses abstract and critical thinking; is intellectually curious; is flexible and objective; actively engages in new knowledge; is reflective)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Writing (writes clearly; presents ideas in an organized fashion; presents written work of graduate-level quality)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Speaking (articulates ideas effectively in spoken form; is congruent in verbal and non-verbal communication)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to Feedback (is non-defensive in receiving/responding to feedback; is willing to admit mistakes; is flexible and willing to change)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural Awareness and Inclusion (appreciates influence of culture; communicates respect for others' worldviews; uses language and interpersonal behavior appropriate to and respectful of diverse cultural identities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Responsibility (is aware of social, political, and economic inequalities and their educational effects; shows willingness to address needs of underserved populations; is willing to examine the social impact of personal and professional choices)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership (demonstrates initiative, vision, responsibility; works toward win/win problem resolutions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills (demonstrates empathy, patience, respect, caring, and a sense of humor; is willing and able to tolerate ambiguity; maintains appropriate boundaries)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form and the recommendation envelope to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Breaking the seal will render this recommendation not confidential.

Name of applicant _____ Month and date of birth (MM/DD) _____

Name and title of recommender _____

Relationship of recommender to applicant _____ From _____ To _____

I recognize the confidential nature of this document and I waive my right to access. I do not waive my right to access.

Signature of applicant _____ Date _____

This section to be completed by the recommender.

This applicant is seeking admission to the Master of Arts in Organizational Design and Renewal program at Seattle University. To assess the appropriateness of this choice for the individual, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach an extra page. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding	Above Average	Average	Below Average	No Chance to Observe
Intellectual Abilities (uses abstract and critical thinking; is intellectually curious; is flexible and objective; actively engages in new knowledge; is reflective)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Writing (writes clearly; presents ideas in an organized fashion; presents written work of graduate-level quality)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Speaking (articulates ideas effectively in spoken form; is congruent in verbal and non-verbal communication)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to Feedback (is non-defensive in receiving/responding to feedback; is willing to admit mistakes; is flexible and willing to change)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural Awareness and Inclusion (appreciates influence of culture; communicates respect for others' worldviews; uses language and interpersonal behavior appropriate to and respectful of diverse cultural identities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Responsibility (is aware of social, political, and economic inequalities and their educational effects; shows willingness to address needs of underserved populations; is willing to examine the social impact of personal and professional choices)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership (demonstrates initiative, vision, responsibility; works toward win/win problem resolutions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills (demonstrates empathy, patience, respect, caring, and a sense of humor; is willing and able to tolerate ambiguity; maintains appropriate boundaries)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. What are the applicant's strengths as you see them?

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3. What are the applicant's limitations as you see them?

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4. Other comments:

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5. Check one: I strongly recommend the applicant for admission. I recommend the applicant for admission with some reservation.
 I recommend the applicant for admission. I do not recommend the applicant for admission.

Signature of recommender

Date

Name of recommender

Title

Phone

Institution

Email Address

Address

City, State, Zip

**Please make a photocopy for your records.
Return completed form before deadline to:**

**Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090**

International Student Declaration of Finances

Confidential financial statement of personal or family support.

Please read all application instructions on the reverse side before completing this form.

PLEASE TYPE OR PRINT

Student Section

Family Name	First Name	Middle Name	Former Name
Gender (male/female)	Birthdate (western calendar)	Country of Citizenship	
Mailing Address		City	Zip Code
State/Province	Country	Phone (include country/city code)	
Sponsor Name	First Name	Middle Name	Relationship to applicant
Mailing Address		City	Zip Code
State/Province	Country	Phone (include country/city code)	

Will you be bringing dependants? Yes No If yes, please list name, relationship, age, birthdate, and country of birth of each.

I hereby certify that the statements made on this declaration of finances are true, and that these funds are available and will be provided as indicated. I have sufficient funds available to support the student while they are attending Seattle University. Funding is to include tuition, living expenses, books, supplies, and health insurance as indicated on the back of this form.

Signature of sponsor(s) (or applicant if self-supporting)	Date
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Bank Verification

We certify that the above named sponsor(s) has sufficient funds on deposit to meet the yearly costs at Seattle University. This certification is offered with no responsibility on the part of this bank or financial agency.

Name of Bank	Bank Stamp or Seal
Address of Bank	City Zip Code
State/Province	Country Phone (include country/city code)
Signature of bank official	Date

Statement of Responsibility

The student applicant must sign the statement below after reading carefully.

I have read the information and followed the instructions on the reverse side of this form, and I certify the statements made on this declaration of finances are true and correct. I understand that an incomplete declaration will not be accepted.

Signature of Applicant	Date
------------------------	------

Fully complete then return this form to:

Seattle University
Graduate Admission Office
901 12th Avenue
P.O. Box 222000
Seattle, Washington 98122-1090
U.S.A.

N _____
SEVIS ID# (if known)

Seattle University ID# _____

Declaration of Finances.

Please use enclosed form and obtain the appropriate signatures. Students receiving scholarships from their governments or employers must submit letters verifying such scholarship awards. (Financial statements are only valid for six months.)

Immigration policies requires that Seattle University verify the financial resources of all international applicants. This form is for that purpose.

Please note the estimated costs are for one academic year (three quarters). You are required to certify that you or your sponsor have the amounts calculated below. These estimated costs do not include transportation costs to and from the United States.

*It is important to remember that student visa holders are not authorized to work in the United States except under special circumstances. You should not plan on supporting your education through employment while being a student. **There is no financial aid available for international students.***

Instructions for completing the Declaration of Finances form

- Find your total yearly estimated costs.
- Have your sponsor complete, sign, and date the student section of this form.
- Have the bank verify your sponsor's funds and sign and date the bank verification section (include bank stamp or seal).
- If the bank verification section is submitted with a bank letter, please be certain it certifies U.S. dollar amount available as stated below.
- Sign and date the statement of responsibility section.
- All signatures must be original. Photocopies and facsimiles of signatures and bank stamps/seals are not acceptable. Corresponding dates must be within six months of most recent date of application or within six months of quarter of entry.
- All portions of this International Student Declaration of Finances must be completed for admission consideration and issuance of an I-20A.

Estimated Graduate Expenses for 2007-2008

Tuition: *based upon 9 credits per quarter for three quarters*

Arts Leadership	\$ 14,472
Business or Software Engineering	\$ 17,415
Criminal Justice	\$ 14,580
Education-Master and Education Specialist programs	\$ 13,419
Education Doctoral Program	\$ 15,876
Executive Nonprofit Leadership or Public Administration	\$ 14,580
Nursing (APNI)	\$ 13,554
Organization Sysstem Renewal	\$ 14,229
Psychology	\$ 14,580
Sport Administration and Leadership	\$ 14,580
Theology and Ministry programs	\$ 13,554
Room and Board:	\$ 7,860
Personal expenses and health insurance	\$ 4,635
Student Total	\$ 25,914 – \$29,910
Dependants:	\$9,000 for first dependant \$4,500 for each additional
Annual Expenses Worksheet:	
Your tuition charges	\$ _____
Room and Board	\$ 7,860
Personal expenses and health insurance	\$ 4,635
Dependants	\$ _____
Total resources needed	\$ _____