Anita Job

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SUMMARY OF QUALIFICATIONS

- Experienced researcher with exceptional attention to detail and rapid understanding of new lab techniques
- Successful in working both independently and in teams
- Proficient in speaking, reading and writing Spanish

EDUCATION

Seattle University, Seattle, WA
Bachelor of Science in Biology, GPA 3.6 — Anticipated June 2009
Minor: Spanish

Relevant Coursework: Anatomy and Physiology, Organic Chemistry, Cell Biology, Biochemistry, Microbiology, Natural Resources and Enviro. Economics

LAB SKILLS

Proficient with: DNA Cloning, PCR, spectrophotometric analyses, protein synthesis-purification

Familiar with: enzyme assaying, reagent preparation, acid-base titration

RESEARCH EXPERIENCE

Research Assistant, Biology Lab, Seattle University, Seattle, WA — June 2008-Sept 2008

- Indentified, measured and counted freshwater plankton
- Prepared and catalogued species sample slides
- Collected, entered and analyzed data in Microsoft Excel

WORK EXPERIENCE

Biology Tutor, Loyola Learning Center, Seattle University, Seattle, WA — Sept 2007-Present

- Tutored undergraduate students in 7 different Biology courses
- Met with students to determine learning styles, needs and outcomes
- Maintained tutor logs and met monthly with the tutoring coordinator to discuss student progress

Electronics Assembler, John Fluke Company, Everett, WA — Summers 2006 & 2007

- Operated a robot in electronic parts assembly line
- Tested voltmeter for quality control
- Trained incoming employees

INVOLVEMENT & LEADERSHIP

Volunteer English Tutor, El Centro de la Raza, Seattle, WA — Nov 2006-Present

- Utilized Spanish skills to tutor adults in English 10 hours per week
- Created engaging learning activities adopted by other tutors

Member, Habitat for Humanity, Seattle University — Sept 2006-Present
Vice President, Society of Enviro.l Engineers and Scientists, Seattle Univ. — Sept 2007-June 2008