

**ENGLISH COMPOSITION REQUIREMENTS
SUBSTITUTIONS, STATEMENTS OF EQUIVALENCY,
CREDIT BY EXAMINATION**

General Policy on Transfer Credit for English 110

English 110 at Seattle University focuses on academic writing, specifically on analytical and argumentative writing requiring substantial revision and multiple drafts. Seattle University will transfer composition credit for courses taken at other universities which substantially meet these same aims. Normally these courses are designated "Freshman English," "College Level Writing," or some other equivalent title. Specifically excluded from this category are courses in basic, developmental, or remedial writing intended to prepare students for college composition. Also excluded are courses in creative writing, technical writing, or business writing as well as other specialized writing courses that do not focus on college level exposition and argumentation.

However, because some institutions teach writing through a system other than traditional Freshman English (for example, freshman seminars or honors programs), exceptions to the above exclusions are sometimes granted. A transfer student who believes that a specific course or courses taken at another institution should satisfy Seattle University's composition requirement may request a special review by the Director of Writing. The student will be responsible for providing course descriptions, syllabi, and writing assignments for the courses under review as well as copies of the papers the student wrote for the course or courses. **Special Note on "W" Courses:** At most institutions, "W" courses are not equivalent to freshman composition. Rather, they are part of the institution's writing-across-the-curriculum program aimed at supplementing freshman composition. Therefore, a transferred "W" course will not substitute for English 110 at Seattle University unless it fully satisfied a specific freshman composition requirement at the offering institution.

Options for Completing the Composition Requirement

Students need at least 4 quarter credits in transfer in composition to meet Seattle University's core composition requirement. Transfer students with fewer than 4 credits can satisfy the composition requirement in any of the following ways.

- a. By taking English 110.
- b. By substituting for English 110 an upper division composition course, exclusive of creative writing courses. Students wishing to exercise this option must seek permission from the Director of Writing.
- c. By receiving a "Statement of Equivalency" from the English department via a petition. This option is available only to transfer students who have completed at least 3 quarter credits of composition at another institution with a grade of B- or higher. No additional credits toward graduation are earned through this option. See the Director of Writing in the

English department for details.

- d. By earning composition credits through "credit by examination." Students may earn 1-5 credits through an English Department examination covering summary writing, analysis, argumentation, and editing skills. This examination also includes a substantial writing component requiring multiple drafts and assessing the student's skills at invention, drafting, revising, and editing. With this option, a student earns lower-division pass/fail credits that count toward graduation. See the Director of Writing in English department for details.
- e. By receiving a computer-based score of 50 or higher on the subject examination in freshman composition from the College Level Examination Program (CLEP) or a 4 or 5 in either the Advanced Placement Examination (AP) in English Composition and Literature or the AP examination in Language and Composition. (See Policy #75-17 and #75-16.)

Additional Policies Concerning the Composition Requirement

Since HONR 111 is equated with ENGL 110, completion of that University Honors Program course satisfies the composition requirement whether or not the student remains in the program beyond the first quarter.

HUMT 150 in Matteo Ricci College satisfies the ENGL 110 requirement whether or not the student remains in MRC.

A transfer student who was granted a waiver in freshman composition at another accredited institution on the basis of superior test or placement scores may file a petition asking Seattle University to honor that waiver. If approved, the student must still satisfy the requirements for a "Statement of Equivalency for English 110," except that the requirement to have completed at least 3 quarter credits of composition will be waived. See the Director of Writing for details.

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