

CLBR 086.01
English Syntax for Writing
Winter Quarter 2014

Instructor:	Anne Hepfer	Classroom:	ADMN 207
Office:	Lynn Building, Room 108	Days:	Monday, Wednesday, Friday
Office Hours:	M–F 12:30 – 1:30 pm and by appointment	Time:	10:55 – 11:45 am
Email:	hepfera@seattleu.edu		

Replies to email messages will be provided within 48 hours except on weekends.

Texts

Communicate What You Mean: A Concise Advanced Grammar (Second Edition) by Carroll Washington Pollock and Samuela Eckstut

Textbooks available at the Seattle University Book Store.

Attendance

Regular class attendance during the quarter is mandatory. Students who miss two classes during the quarter may have their grade lowered by one grade point (letter grade).

Punctuality is also mandatory; arriving to class tardy twice is considered equivalent to one absence.

Course Description and Objectives

The course is designed as an intensive overview of patterns of English grammar and sentence structure. The material selected focuses on the areas of grammar that have been identified as consistent stumbling blocks in the writing production of advanced nonnative students. The ultimate purpose of the grammar overview is to help students improve their ability to construct grammatically correct written academic discourse.

Course concepts

The course will cover the following aspects of English grammar:

- Tenses and aspects, Ch. 1-3
- Sentence Structure
- Adverb Clauses, Ch 8
- Adjective Clauses, Ch 9

Course Work & Participation

The course work for this class consists of reading and writing assignments, textbook assignments, regular grammar tests, and one comprehensive grammar test at the end of the quarter.

Class participation is essential and defined as coming to class prepared to actively engage in classroom discourse (listening, discussing, asking and answering questions) and as completing homework assignments on time.

Note: Talking while other students are presenting is inappropriate behavior and will not be tolerated.

Grading

In order to pass this class, students must earn a C grade or above. If your grade falls below a C grade, **you will be required to repeat this course the following quarter.** In this case, the letter grade F will appear on student transcripts, but will not affect your GPA.

Percentage breakdown of grades:	Grammar Tests	70%
	Using the above grammar points correctly	25%
	Participation	05%

Plagiarism

Plagiarism is defined as using the ideas and words of other individuals without giving credit or acknowledging their work. It is a serious academic offence for students to submit assignments as their own when this work in part or whole represents the work of another. In this case, an appropriate course of action or penalties will be determined according to the Policies and Procedures for violations of the Academic Honesty Code.

(See the Academic Integrity Policy for further information.)

The last day of class is Monday, March 17th.

There are no classes the following days: Monday January 20th (Martin Luther King Day), and Monday February 17th (President's Day).

Note: This syllabus is only a guideline of course policies and goals. The instructor reserves the right to modify course objectives, concepts, and components during the quarter. If subsequent changes in the course goals or policies occur, students will receive updated information and syllabus.