EDUCATION ABROAD

Site Assessment

Program/Site Name:_____**Date of Site Assessment**:_____
Location (City, Country):_____
Name & Position of Evaluator:_____
Program Type: ☐ Academic ☐ Internship Placement Site ☐ Service Learning Site

The first step in conducting a site assessment is to be briefed by the Education Abroad Office of the university's safety standards. The purpose of this form is to assist the evaluator in identifying program elements that need to be carefully considered so that the Education Abroad Office can assess the safety and risk of this program and its location. It can also be used to assist appropriate university colleges to determine the program's academic relevancy.

Provide photos when possible to illustrate the points made in this report.

Scoring: **1** = NOT ACCEPTABLE **2** = SOME RESERVATIONS **3** = ACCEPTABLE **4** = EXEMPLARY

PHYSICAL ENVIRONMENT

CAMPUS/SITE

Safety of program location: 1 2 3 4

Describe the location within the city:

Overall safety of program facilities: 1 2 3 4

Describe the program's facilities:

Transportation to/from campus: 1 2 3 4

Describe the typical mode of transportation for students to get to/from campus and activities:

EDUCATION ABROAD

Site Assessment

HOUSING

Check all of the housing options available to students:

☐ Host families ☐ Dormitory ☐ Apartments provided by Program

☐ Apartments obtained independently by student ☐ Other (please describe)

SAFETY consideration includes functioning alarm system and/or smoke detectors, sprinkler system, locks on individual room doors, direct/easy access out of building in the event of an emergency, etc.

CLEANLINESS consideration includes an environment that supports healthy living. Areas of concern are presence of mold/mildew, insects/animals, etc.

COMFORT consideration includes an adequate sense of overall safety in the environment, one bed for each student, available bathroom facilities, etc.

Rate relevant housing options individually:

*Quality of **Host Family** option:*

Safety	1	2	3	4
Cleanliness	1	2	3	4
Comfort	1	2	3	4

Explain your rating

*Quality of **dormitory** option:*

Safety	1	2	3	4
Cleanliness	1	2	3	4
Comfort	1	2	3	4

Explain your rating

*Quality of **apartments provided by the program** option:*

Safety	1	2	3	4
Cleanliness	1	2	3	4
Comfort	1	2	3	4

Explain your rating

EDUCATION ABROAD

Site Assessment

*Quality of **apartments obtained independently by student** option:*

Safety	1	2	3	4
Cleanliness	1	2	3	4
Comfort	1	2	3	4

Describe the housing conditions.

Is there staff supervision in the dormitory and/or apartment? ☐ Yes ☐ No

Transportation from living accommodations to program location: 1 2 3 4

Outline the available modes of transportation to and from living accommodations:

What is the typical distance from housing to campus?

Evaluation of **host families** (if applicable): 1 2 3 4

*How are **host families** selected? What criteria are used?*

Which meals are provided with housing? ☐ Breakfast ☐ Lunch ☐ Dinner ☐ None

What options are available for meals: ☐ Cafeteria ☐ Host Family ☐ Independent

Quality of meals: 1 2 3 4

EDUCATION ABROAD

Site Assessment

HEALTH AND SAFETY CONSIDERATIONS

Potential threats to safety and security: 1 2 3 4

What are potential concerns such as criminal activity, terrorism, foreseeable natural disasters, etc.:

What are locals' perspectives on safety and security risks?

Does the host institution have a crisis response plan: ☐ Yes ☐ No

What plan does the host institution have in place in case of emergency?

Do students have access to an English-speaking emergency contact 24/7: ☐ Yes ☐ No

Include the emergency contact information here:

Accessibility to health services: 1 2 3 4

Describe the availability of healthcare:

Describe all necessary precautions students must take regarding possible health risks:

EDUCATION ABROAD

Site Assessment

Are there on campus medical/health facilities? ☐ Yes ☐ No

If no, will the institution make referrals? ☐ Yes ☐ No

How close are the nearest medical facilities? What are they like?

Available mental health services: 1 2 3 4

Describe the location and availability of counselors and/or the referral process if applicable:

Are there on campus mental health facilities? ☐ Yes ☐ No

Is health insurance required? ☐ Yes ☐ No

If so, by: ☐ Host institution ☐ Home school

What coverage is necessary?

EDUCATION ABROAD

Site Assessment

STUDENT SERVICES

Assistance with pre-departure process (visa, group meetings, etc.): 1 2 3 4

Describe the assistance provided to students prior to departure:

Pre-departure and on-site orientation: 1 2 3 4

Describe what kind of cultural preparation is provided to students prior to participation and upon arrival:

Level of co-curricular programming integrated into the program: 1 2 3 4

What activities are included in the program, noting if/when extra costs are involved:

Opportunity for community engagement: 1 2 3 4 5

What activities are available to encourage interaction with the local society:

Are disability accommodations available for students? __ Yes __No

EDUCATION ABROAD

Site Assessment

ACADEMICS

(Complete this section only for academic institutions)

What credit system is used on transcripts?

☐ Semester ☐ Quarter ☐ ECTS ☐ Other (_____)

What is the typical number of credits awarded for each course? _____

Variety of courses available to students: 1 2 3 4

Outline the major areas of study available to students as well as quantity of available courses:

Quality of instruction: 1 2 3 4

Describe the quality of classroom instruction based on classroom visits and student feedback:

Primary language of Instruction: _____

Courses taught in English: _____

When are these courses available? (Every semester/quarter, certain semesters/quarters, etc.)

How many courses per term do students typically enroll in?

EDUCATION ABROAD

Site Assessment

Are internships available for students? ☐ Yes ☐ No

Describe internship placements and student feedback on their experience, if internships are NOT available, please make note:

Is service learning integrated with the program? ☐ Yes ☐ No

If so, in what courses and what sites? How is it integrated?

Quality of Campus Facilities:

Classrooms	1	2	3	4
Library	1	2	3	4
Computer Labs	1	2	3	4
Common Spaces	1	2	3	4

Describe the facilities that are available for student use:

Are students recommended to bring a laptop? ☐ Yes ☐ No

Are there additional fees to use any of the facilities? ☐ Yes ☐ No

EDUCATION ABROAD

Site Assessment

ADDITIONAL INFORMATION

Alignment with Seattle University mission: 1 2 3 4

Evaluate areas of commonality and shared values with SU's mission:

Demonstration of cultural sensitivity: 1 2 3 4

Analyze how the program interacts with the local society and its impacts on that community:

Student feedback on overall experience (if available): 1 2 3 4

Based on student feedback, explain their overall experience on this program:

Please provide feedback on the general strengths and weaknesses of this program:

EDUCATION ABROAD

Site Assessment

ADMINISTRATION

Who serves as the institutional liaison?

Name: _____ Title: _____

Phone: _____ Email: _____

Who serves as the main person for student advising at this institution/program (if different from previous)?

Name: _____ Title: _____

Phone: _____ Email: _____

Who serves as the in-country contact for students?

Name: _____ Title: _____

Phone: _____ Email: _____

Who serves as the English-speaking, in-country, 24/7 emergency contact for students?

Name: _____ Title: _____

Phone: _____ Email: _____

STUDENT SELECTION

Provide the host institution's student selection process and the criteria they require: