



Seattle University

Annual Fire Safety & Security Report

FY 2013 - 2014

(Federal - Clery Act Information)

INTRODUCTION:

Welcome to Seattle University -

Seattle University is a Jesuit, independent, coeducational university located within a metropolitan setting. The campus abuts both residential and business districts of the city. The university is a community of over 8,700 people working and studying (approx. 1800 reside on campus) within the borders of a 50-acre campus. While the campus is a relatively safe place to be, it is subject to many of the same crime problems that occur in the surrounding metropolitan area. This information is provided to assist you in making decisions and developing habits that will significantly reduce the possibility of you being a victim of crime, whether here at SU or in the surrounding community.

THE DEPARTMENT OF PUBLIC SAFETY:

The Executive Vice President is responsible for the Department of Public Safety. The University's Public Safety office is located in Rm. #102 of the University Services Building, which is on the SW corner of 12th Ave. and E. Marion St. (the eastern entrance to campus). The office is staffed 24 hours a day, year round by professional Campus Public Safety Officers/Dispatchers.

While the laws of the State of Washington grant private landowners broad authority in controlling their grounds, the Department of Public Safety is not a commissioned law enforcement agency. As a private institution in the State of Washington, SU may not maintain a police force. Therefore, Public Safety at Seattle University is an in-house security organization oriented towards life safety, crime prevention and physical security. The department is staffed with a combination of unarmed, non-commissioned, full-time security professionals and part-time student personnel.

Public Safety officers and administrators do not have arrest authority. Responsibility for local law enforcement response, investigation, and police reporting on campus lies with the Seattle Police Department. Public Safety maintains a very positive and close working relationship with the Seattle Police Department and, depending on the incident, both State and Federal law enforcement agencies.

On occasion where large special events, dignitaries, or special needs arise, off-duty police officers work with Department of Public Safety. Even though these police officers work as University contractors, they maintain all their authority as commissioned law enforcement officers. This arrangement allows the University nearly instant response from law enforcement official when circumstances may require.

The Department of Public Safety office tracks the University's crime data, assists in any law enforcement investigations, reports criminal incidents to the Police Department, and actively assists persons reporting crimes in making contact with the Seattle Police Department.

The Department of Public Safety staff includes:

- Executive Director
- Associate Director for Support Operations
- Assistant Director for Operations
- Assistant Director for Parking and Transportation
- Assistant Director for Emergency Management
- Parking Coordinator
- Department Administrative Assistant,
- 4 Shift Supervisors - Campus Public Safety
- 4 Assistant Shift Supervisors – Campus Public Safety
- 12 Campus Public Safety Officers
- 4 Communication Dispatchers
- A student officer cadre of 40 - 45 part-time security staff.

Campus Public Safety Services:

- First Aid and CPR response
- Investigations and Crime Prevention Services
- Provide 24-hour campus facilities and grounds security patrols
- After hours building admits and security escorts
- Coordination of Police, Fire, and Emergency Medical Responses to campus
- Crisis and Disaster Planning & Response
- Emergency Alert Notification and Emergency messaging service
- University Special Event Security
- University Lost & Found
- Coordination vehicle services for lock-out & jump-starts for vehicles

The Department of Public Safety also provides parking & transportation services (including Van Rentals). The Public Safety officers patrol campus 24 hours a day, protecting University students, faculty, and students, and property; detecting and reporting fire and safety hazards; regulating and enforcing parking and traffic on campus; conducting routine life support inspections of all facilities and quarterly inspections of campus security lights; conducting 'Night-Safety Walks' with student leaders for crime prevention purposes; Conducting student surveys

of the campus grounds and lighting; providing education and training on security and safety for the University community; assisting in the operation of the University Safety Board; conducting investigations; coordinating with city, state, and federal law enforcement officials; maintaining a 24-hour, 365 days/year, emergency/facilities radio-telecommunications and disaster preparedness notification system; coordinating an emergency medical/first aid transportation system to local hospitals; and implementing snow and other contingency alert plans when conditions warrant.

When first hired, all full-time officers are required to participate in 4 weeks of training with a department Shift Supervisor and Assistant Director of Operations, and successfully complete officer training within the departmental training criteria. All student officers are required to participate in at least 40 hours of training under the direction of a Full Time Shift Supervisor and the Assistant Director of Operations, and successfully complete all of the student officer training criteria. All officers annually attend specialized training sessions. Training and education qualifications for department officers may include associate and bachelor degrees or prior campus public safety officer service depending upon each officer's prior experience or background.

Public Safety operates on a 24-hour basis. There are campus only telephones located in each campus-building lobby and "blue-light" emergency phones strategically located throughout campus, which provide a direct line to the Public Safety dispatcher. There are also emergency telephones that provide a direct line to the Public Safety dispatcher outside the main entrances of all residence halls. Regular security patrols of student residence facilities and all campus grounds are performed 24-hours/day, 365 days/year. The Department of Public Safety operates a 24-hour walking or vehicle escort service for students and other members of the University community.

Safety is a major consideration in landscaping and exterior lighting on campus. Maintenance personnel keep a daily Maintenance Log of needed repairs and replacements. Public Safety reports unlighted or obscured areas and other safety hazards as part of their daily patrol.

Crimes on campus are reported to the Seattle Police Department, which is the local law enforcement agency for the University property and surrounding areas of campus. The Seattle University Department of Public Safety seeks to foster a sense of community and belonging among all University faculty, staff and students.

Safety and campus crime data is maintained and accessible 24 hours on the Seattle University Public Safety webpage www.seattleu/safety and available by request at the Public Safety business office located in the University Services Building room 102. Crime log data posted on the Public Safety website is available for the previous 60 days. The Department of Public Safety conducts routine inspections of campus fire sprinkler valves as part of our safety program and conducts annual safety training for Resident Assistants in the residences and fire drills in all residential buildings.

Campus Crime Prevention Information

OUR PARTNERSHIP- “Community Safety is everyone’s responsibility”

Seattle University Department of Public Safety provides a campus What-To-Do Campus Safety Guidelines available online for all students, faculty, and staff. Campus safety guidelines are also posted in each campus classroom and lab. New student orientations and new employee orientations are provided in which Public Safety attends and provides resource information about Seattle University safety programs. Public Safety also attend campus department and organization meetings at their request to provide information and further understanding recommended safety practices.

Anything that you think is suspicious should be immediately reported to Public Safety. You may call Ext. 5911 from any on-campus phone to report emergencies or suspicious activities. Members of the Seattle University community are required to accurately and promptly report all crimes. In the case of theft or burglary, try not to disturb the scene. The Public Safety and the Seattle Police may be able to gather evidence if nothing has been disturbed.

Always be alert for suspicious persons in and around buildings and on campus grounds and parking lots. Do not approach them. Call Public Safety!

CAMPUS EMERGENCY ‘BLUE LIGHT PHONE’ PROGRAM

The University has installed 61 emergency phone call stations throughout campus, most with a signature blue light for identification. Most parking areas, campus pedestrian mall intersections, and entrance areas to residence facilities are equipped with emergency blue light phones. Emergency blue light phones are also located at each sports field and all have an emergency button that automatically connects you to Public Safety.

PERSONAL SAFETY

In-General

If you sense a potential threat, consider your options and take action immediately to get away from the danger.

Yell or scream. Attract Attention. Yell “Call the Police” and run toward a lighted public area. Go into an open business or building and call the Department of Public Safety (X5911) or the Police (911). Describe what happened and where. Give a detailed description of the suspect, as well as description of any vehicle involved and its license number. Tell the operator which direction the person went, as well any other pertinent information.

The best time to plan your response to a crime is before it occurs. Consider your options and abilities. Consider how you will act in certain situations. What items do you normally carry that have self-defense potential? Remember that nothing you own is worth getting hurt over. If you are in danger, do anything you can to escape and call for help. Remember, you can use the nearest

Emergency Blue Light Phone or a campus phone to dial x5911 to contact Public Safety. If you are off campus call 911 to summon help.

PROTECTING YOUR PERSONAL PROPERTY

Theft is the most common campus crime. It is a crime of opportunity that you are in the best position to prevent by reducing or removing the opportunity.

Keep the doors and windows of your residence locked. Never prop open otherwise locked doors.

Don't leave purses, backpacks, or books unattended anywhere on campus.

Keep a list of serial numbers and descriptions of your valuables. This is your only means of retrieving your property if it is recovered after a theft. Engrave valuable items (bicycles, stereos, DVD player's, etc.) with your driver's license number. Public Safety has engravers to loan out.

Don't keep large sum of cash, jewelry, or other valuables in your room. Any valuables you do bring to campus should leave with you when you go home for vacation.

Always remove your keys and lock your car.

Park your vehicle in well-lit areas and in front of open businesses.

Install an auto alarm system in your vehicle, particularly if you have a high end electronics in your vehicle.

Never leave valuables visible in your car. Lock them in your trunk or take them with you.

Mopeds and scooters should be shackled to bike racks provided for your convenience. Always walk your moped or scooter to a bike rack; do not operate the combustion engine on a campus pedestrian mall or sidewalk.

Use a U-shaped lock to secure your bike, even if you only plan to leave it for a moment. A thief can steal an unsecured bike in seconds. Most cable locks are not appropriate for securing your bicycle in Seattle as they are quickly defeated. There is a limited number of spaces available in a secured area for students who wish to store their bicycles in a space other than one of the open bicycle racks available on campus. Students who have registered their bicycle with Public Safety can request access to this storage area through the Public Safety website .

SAFETY AT HOME-ON & OFF CAMPUS

Lock all door and windows, even when you are only going to be away for a short while. Keep doors and windows closed when home alone.

Keep emergency phone numbers close to your telephone. The City of Seattle & SU provide an

enhanced 911 system, dial Ext. 5911 for an emergency on campus. Those living off campus should call their local 911 emergency dispatch center for fire, medical aide, and police services.

Do not open your door for someone you do not know or cannot see. Don't worry about being polite.

Never allow strangers in to use the phone, even if they say it's an emergency. Call for them, but don't let them in.

Don't hide keys outside. If you can think of a place to hide a key, a burglar can find it.

If you have to leave your car keys with a mechanic or parking lot attendant, remove all keys from the ring except the car keys. Never put your home address on your key ring or attach an ID card to your key ring.

Get to know your neighbors and get involved in your local "Safe Street" or "Block Watch" group.

SAFETY IN YOUR RESIDENCE HALL

Never let anyone into the hall unless you positively know him or her as a resident. If they claim to be visiting a friend, instruct them to call them on the phones provided at the entrance to each dormitory.

Never prop open outside doors. You'll be placing everyone else at risk.

Keep your door locked when you are inside your room, and make sure it is locked whenever you leave, even if it is only for a few moments. Leaving a door open can be a dangerous mistake, one that can impact your safety and the safety of others.

Do not leave messages announcing your absence. This invites theft.

If you are in immediate danger call 5911 if possible, or scream, or even pull a fire alarm if one is accessible. Remember a false alarm is no joke (it's a crime), but pulling a fire alarm is an acceptable and appropriate action in an emergency situation.

SAFETY WHEN WALKING & AT TRANSIT STOPS

Avoid walking alone at night. On campus and within a specified radius around campus you can call Public Safety at x5990 for an escort (may be by vehicle or on foot). Off campus dial 296-5990. On or off campus it is advisable to walk with a friend whenever possible. Keep in mind that on a small campus like SU, odds are that someone else is also leaving within a few minutes and is headed in your direction. Just walk within 10 to 15 steps of community members traveling the same direction as you, or ask to walk with them!

Choose routes that avoid dark and vacant areas. Know where the emergency phones are located along your route. Wear clothes and shoes that allow you to move quickly. Have emergency

numbers programmed into your cell phone to assist in summoning help should you need it.

Walk with a purpose, keep your eyes up, and scan your surroundings (including behind you). Make eye contact with others.

Anticipate potentially dangerous situations.

Have your keys in hand. You'll avoid standing outside fumbling for them, and they make a good weapon if the need arises.

SAFETY WHEN DRIVING

Look into your car before getting in, noticing if anything is disturbed or out of place. Once inside lock all doors and keep windows rolled up.

Drive in well-traveled, brightly lit roads and never pick up a hitchhiker.

Keep your cell phone handy.

If you suspect you are being followed, drive to an open business to seek help. If you fear leaving your car, sound the horn repeatedly. Use your cell phone to call 911. Provide the 911 operator with your location, name and what is happening. Stay in the car until an officer arrives. If you do not have a cell phone and someone stops to help, stay in your car and ask them to call 911 for you.

FACILITIES ACCESS

General:

Seattle University is a private institution, and as such reserves the right to limit the use of its grounds and facilities, as it deems appropriate. The University in its entirety is restricted for use by SU students, faculty, staff, authorized visitors, and guests. The general public may be granted a limited invitation to campus facilities for specific purposes such as athletic events, forums, concerts, conferences, etc. However, access to any University facility by any person or persons is strictly limited to those having legitimate business in that area or facility. The University reserves the right to limit access to any facility at any time without prior notice. All such access shall be contingent on compliance with all University policies regarding use of its grounds and facilities.

Maintenance of campus facilities is coordinated through the University's Facilities Services. Great emphasis is placed on security considerations in the maintenance of campus facilities. The Facilities Services office posts notices in advance of all major construction projects when those projects are likely to affect members of the university community. Employees of the University perform most maintenance operations. In those cases where outside contractors are required, the University selects reputable firms with a long history of solid performance. Facilities Services personnel who require keys to access their designated work areas carry only the specific keys required to perform their duties. All keys are carefully monitored to ensure that

unauthorized personnel do not have access to any secure areas of the campus, such as residence halls, academic buildings, and administrative offices.

Residential Access:

Only residents, authorized guests, and those authorized University and contract personnel having specific business are allowed in residential areas. Residence hall rooms are to be occupied only by the student(s) for whom that room is reserved, except as follows:

- 1) Visitors are allowed with a resident escort between the hours of 7:30 AM and 1:00 AM Sunday –Thursday and 7:30AM and 2:00AM Fridays and Saturdays contingent upon mutual agreement by roommates.
- 2) Between 1:00 AM and 7:30 AM Sunday—Thursday and 7:30AM and 2:00AM Friday and Saturday visitation is restricted to persons of the same gender, again contingent upon mutual agreement by roommates, and the guest must be pre-approved and registered with the Resident Director.
- 3) Temporary guests of the same gender may be permitted to stay with residents up to three days without charge; again contingent upon mutual agreement by roommates and overnight guests must be registered with the Resident Director.

Keys are issued to residents for their own use. All keys must be promptly returned upon termination of contract or room change. Lost keys must be reported immediately for the safety of all residents. Duplication of any University keys by other than authorized University personnel is strictly prohibited. Room, mail, or other keys may not be duplicated or given to persons other than those to whom they were issued. Anyone who illegally possesses, uses, or duplicates a University key is subject to disciplinary action.

When residence hall main entrances are unlocked and open during business hours, a trained desk worker and/or campus public safety staff member assist in monitoring the entrance doors. The residence hall doors are otherwise locked outside of business hours and accessible only by authorized persons. Residents may enter the main doors with the use of electronic key card or a high security key. They are discouraged from letting any other persons into the hall unless they know them to be a resident of that hall. Public Safety regularly patrols the residence halls and ensures that all entrances are properly secured, and that no unauthorized persons are present.

Annual Disclosure of Crime Statistics:

The Department of Public Safety is responsible for compiling annual crime statistics. The crime statistics found at the end of this document represent crimes, of the current calendar year and two years previous, reported to the Public Safety office and include those crimes reported to other departments on campus. Each year the Public Safety Department will contact all departments on campus to whom reports of crimes may have been made and requests their statistics. These statistics are carefully compared with Public Safety reports to ensure that no single incidents are counted twice.

All crimes on campus are to be reported to Public Safety. Means of reporting to Public Safety

include:

a). In person at the Public Safety office, which is open 24 hour a day and located in the University Services Building, room #102.

b). You may also telephone ext. x5990 for non-emergency calls (296-5990 off campus), and ext. 5911 for emergencies (296-5911 off campus).

Incidents reported to Public Safety will be analyzed and included in the annual disclosure of crime statistics if the incidents are reportable crimes. Such reporting may also facilitate the timely warning of others on campus should the situation call for notifying others. Any individual who wishes to report a crime on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics may do so by contacting Public Safety.

Pastoral and professional counselors are encouraged, if and when the counselor deems appropriate, to inform the person they are counseling of the procedures necessary to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Public Safety is available to assist pastoral and professional counselors, and victims of a crime, with information regarding second and third person reporting of criminal incidents.

OFF-CAMPUS BEHAVIOR POLICY:

Seattle University reserves the right to review student conduct which occurs off-campus. Off-campus conduct cases are investigated by the office the Vice President for Student Development and/or the University Public Safety Department and subsequently reviewed within the University conduct system and/or local criminal/civil courts. Seattle University follows up on community complaints regarding conduct by members of the University community. Public Safety collaborates with the Seattle Police Department to help maintain community safety. For example, if it becomes aware of an incident involving Seattle University students, the Seattle Police Department reports the incident to the University.

CRIME PREVENTION EDUCATION

Throughout the academic year, the Department of Public Safety and other University departments such as Housing & Residential Life, Wellness and Health Promotion, Student Health Center, and Counseling and Psychological Services, give presentations to students, faculty, staff and various University organizations to educate the campus community on issues related to crime prevention, personal safety and health and wellness. Some of these presentations also focus on preventing sexual assaults and other sexual offenses.

Past programs have included:

New Student Orientations: Services provided by Public Safety, how to report a crime, safety escort program, emergency phone system, building security, Emergency text messaging, education about sexual assault and sexual offenses.

New Employee Orientations: Services provided by Public Safety, how to report a crime, safety escort program, emergency phone system, Emergency text messaging.

Campus Community Crime Prevention: Block Watch, Operation ID of personal property & bikes, tips in protection regarding Identity Theft and Credit Card Fraud.

Personal Safety: Crime prevention and safety tips relating to personal safety for both men and women.

Self-Defense Against Sexual Assault for Women Only: Communication in relationships, crime prevention and safety tips relating to sexual assaults, demonstration of personal safety tips.

Sexual Assault Prevention for Men Only: Communication in relationships, consent, responsibility, attitudes. The University's Sexual Offenses, Domestic Violence, Dating Violence and Stalking Policy; Criminal Codes & Laws pertaining to sex offenses.

Date Rape for Men and Women: Communication in relationships, myths, consent, the University Sexual Offenses, Domestic Violence, Dating Violence and Stalking Policy, Criminal Codes & Laws pertaining to sex offenses.

Theft Prevention: Theft prevention tips, role-playing, and tips pertaining to having been victimized.

Alcohol Awareness: University Alcohol Policy and Criminal Codes and Laws pertaining to alcohol.

SECURITY POLICIES, SERVICES AND PROCEDURES:

Seattle University is committed to providing an environment that provides security for persons and property without unduly burdensome policies and practices. No absolute guarantee of individual safety or security of property is possible, but with the cooperation of students, faculty, staff, and visitors, it is possible to provide a level of security that is reasonable, effective, and relatively unobtrusive. All members of the university community are expected to familiarize themselves with campus security policies and procedures, adhere to those policies and procedures, and immediately report violations.

The continuing emphasis of safety and security on campus is the responsibility of everyone to help ensure his or her own safety and that of others by taking reasonable precautions and using a common sense approach to personal security. Students, faculty and employees of Seattle University have access to academic, recreational, and administrative facilities on campus. Access to the residence halls, however, is limited to students and their escorted guests, according to University procedure (described in this brochure in the section Housing & Residence Life). Access to the residence halls by University employees is on an “as needed” basis and incorporates strict key control procedures. The general public may attend local community meetings, cultural and recreational events, and sporting events on campus with their access limited only to the facilities in which these events are held.

Reporting Emergencies & Crime on Campus:

The Seattle University Department of Public Safety is the designated office to report any criminal incidents and or safety concerns on University owned or controlled property. The Department of Public Safety advises all students, employees and visitors to accurately and promptly report all emergencies and/or incidents occurring on campus to the Department of Public Safety. The University Public Safety Department asks that all University deans, department chairs/heads and/or cost center managers accurately and promptly report any crimes they become aware of to the Public Safety office. The local police is asked to inform the University of any crimes on campus property or involving University members by reporting such incidents to the Public Safety office. All crimes reported to Public Safety are recorded and posted on the public information board located outside the Public Safety office and on the Public Safety webpage, and thus available 24 hours a day.

Anyone observing a safety or criminal activity of a suspicious nature or concern of any kind is asked to accurately and promptly report the issue to Public Safety. In person reporting is available 24-hours a day at the Public Safety office, which is located in the University Services Building. Telephone reporting is available at ext. 5990 (296-5990 off-campus). In the case of an emergency, calls should be made to ext. 5911 (off-campus call 911). The Public Safety office is always open and Safety Officers are always available to help you when needing to report incidents to Seattle Police or other law enforcement agencies. A campus incident log of crimes reported to Public Safety on or near campus is available on the Seattle University Department of Public Safety website. This site is maintained by Public Safety and questions regarding copies of this log can be directed to Craig Birkliid, DPS Associate Director for Support Operations, at cbirkliid@seattleu.edu

FIRE SAFETY – On Campus Residences

Seattle University Public Safety is responsible for responding to and coordinating Seattle fire departments response to campus as well as maintaining the fire safety log and fire safety documentation. All fire events and fire safety issues need to be reported to Public Safety immediately. Public Safety is located in the University Services Building room 102 and reachable at (206) 296-5990 or in and emergency (206) 296-5911. The fire safety data log is posted outside room 102 and available by request by contacting Craig Birkliid, DPS Associate Director for Support Operations, by email at cbirkliid@seattleu.edu. This policy is reviewed annually prior to the publishing of the campus safety report. The following residence halls have fire alarm systems consisting of smoke detection, pull stations and bells. Activation of the pull station will ring the bells in the hall. Logan court townhomes have local smoke detection and bells to alert residents. All community members should report smoke or fire immediately by calling Public Safety at (206) 296-5911 to report the fire and summon the fire department to:

Archbishop Murphy Apartments
Campion Residence Hall
Douglas Apartments
Logan Court Townhomes

Bellarmino Residence Hall
Chardin Residence Hall
Klovenbach (Barclay 1&2) Residences
Xavier Residence Hall

All student Residence Hall rooms have single station smoke detectors, heat detection, and sprinkler suppression. Local room smoke activation sounds a local alarm in the room only. Students are not permitted to tamper with, disable, or destroy smoke detectors or other fire safety devices. Students found in violation of the fire regulation procedures may be cited by the Seattle Fire department and receive a \$500 fine, which will be followed up by University disciplinary action. It is essential that fire lanes be clear of vehicles and obstructions at all times. Vehicles in violation will be cited and are subject to towing at the owner's expense.

Electrical appliances exceeding 1200 watts or with exposed heating elements, including but not limited to space heaters, sun-lamps, touchier halogen lamps, ceiling fans, air conditioners, electric grills and hot plates, afford undue safety risks and are prohibited in rooms and independent living units. Woks, rice cookers, toaster ovens, coffee makers, and similar cooking appliances may not be used in any room other than a university residence facility kitchen or kitchenette. Due to power and facilities risks other large electrical items are not permitted in rooms or independent living units, including but not limited to exercise machines and portable washers, dryers, or dishwashers. Candles (including unburned, decorative candles), incense, cigars, cigarettes, hookas and other objects with open flames or embers are not permitted in residence halls and are considered extremely dangerous.

PROCEDURES FOR STUDENT HOUSING EVACUATIONS

Evacuation procedures are posted on the SU Public Safety website. Residents may also refer to the: *Campus Safety Handbook* “What To Do” Public Safety staff and Residence Life Staff train quarterly together in evacuation procedure. Fire/evacuation drills are conducted in every residence hall once a quarter. Click the following link to review the What To Do booklet: <http://www.seattleu.edu/safety/emergencies/guide/>

The campus annual residence housing fire statistics are available at the Department of Education website <http://ope.ed.gov/security/> and in this document.

General Fire Evacuation Procedures:

All students should be familiar with the fire evacuation route in their building. The University asks all students to read the evacuation procedures. People with disabilities, who may have difficulty evacuating, should familiarize themselves with the shelter in place information in this section.

- 1). When the building alarm sounds, residents should quickly exit the building. If in your room proceed immediately to the door, staying low if there is smoke present, touch the door quickly, if the door is hot, it may not be safe to exit. Seconds count when evacuating from a fire. Don't hesitate in evacuating, think ahead and leave a coat near the exit door, but don't pause to look for one.
- 2). If heat is detected after a few seconds, residents should not open the door. They should immediately call (206) 296-5911 to report their location and hang a sheet or towel out the window to attract attention and close the window to prevent smoke from entering the room. If residents feel no heat from the door, they should open it just a crack to check for smoke. If no smoke is detected, they should exit and proceed out of the building. Residents should keep low to the floor if smoke is present.
- 3). Residents should exit the building quickly and calmly, using the designated stairwells.
- 4). Once outside, residents should move away from the building to allow the fire and police personnel to respond to the alarm.

Shelter in Place instructions:

If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call X5911 or (206)296-5911 from your cell phone. and give the dispatcher your room number, remain calm, stay on the line, and wait for assistance.

If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**

ARCHBISHOP THOMAS MURPHY APARTMENTS

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at **SU PARK (Logan Field)** Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in bathrooms.
- Close and secure all doors and windows in the in the apartment. Seal door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the 'All Clear Signal' is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

BELLARMINE RESIDENT HALL

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat before opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call X5911 and give the dispatcher your room number, remain calm, stay on the line, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at E. Columbia Mall, between 10th Ave & 11th Ave. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone
- If necessary cover your mouth and nose with a wet cloth.
- If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.

BARCLAY COURT/KLOVENBACH HOUSES

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **CHAMPIONSHIP FIELD**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

CAMPION RESIDENT HALL

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **SU PARK (LOGAN FIELD)**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

CHARDIN RESIDENT HALL

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **SU Park (LOGAN FIELD)**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

DOUGLAS APARTMENTS

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **CHAMPIONSHIP FIELD**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

LOGAN COURT APARTMENTS

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **911** and give the emergency dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **13th and E. Columbia ST next to the Emergency Phone**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

XAVIER RESIDENT HALL

BUILDING EVACUATION PLAN EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building.
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat **before** opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call **X5911** and give the dispatcher your room number, **remain calm, stay on the line**, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located at the **UNION GREEN & E. SPRING ST. MALL**. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff.

BUILDING SHELTER-IN-PLACE PLAN EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm.
- All occupants should seek safety in resident rooms. Close and secure all doors and windows in the in the room or office. Seal all door seams with paper, clothing, tape, or available material, which will provide an insulation effect.
- If necessary use garbage or recycle containers as a toilet.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the All Clear Signal is given before moving.
- If necessary cover your mouth and nose with a wet cloth.

Seattle University Main Campus Fire Statistics 2012

Fire Definition

The Higher Education Act of 2008 defines a fire as “any instance of open flame or other burning in a place not intended to contain the burning”. This broad definition captures the very small fires that generate smoke such as burning popcorn in the microwave, to the more serious incidents including major structural fires.

Fire Statistics 1/1/2012-12/31/2012

The Seattle University Department of Public Safety documents and records all campus fires. Campus fire statistics for the previous years will be kept on file. Please contact us to view previous year fire statistics.

Building	Date reported	Cause of Fire	Date and Time of Fire	#of injuries required medical treatment- ¹	# of deaths related to fire- ²	Value of Property Damaged caused by fire
Bellarmine	1/05/2012 5:59pm	Electrical-overheated appliance	01/05/2012 5:59pm	0	0	\$200
Archbishop Murphy Apt	3/15/2012 5:20pm	Electrical-external lighting	3/15/2012 5:20pm	0	0	\$200
Xavier	8/21/2012 7:25pm	Unintentional-stove top/improper utensil	8/21/2012 7:25pm	0	0	\$40
Bellarmine	9/12/2012 7:59pm	Unintentional-cooking fire	9/12/2012 7:59pm	0	0	\$40
Bellarmine	4/09/2011 6:12pm	Unintentional-cooking fire	4/09/2011 6:12pm	0	0	\$10
Vantage Park	12/06/2010 7:06pm	Unintentional - cooking fire	12/06/2010 6:23pm	0	0	\$100
Chardin	04/26/2010 11:30pm	Unintentional-unattended microwave	04/26/2010 11:30pm	0	0	\$0
Archbishop Murphy Apt	1/21/2010 6:25pm	Unintentional-cooking fire	1/21/2010 6:25pm	0	0	\$500

¹ Any instance in which a person (student, faculty, staff, visitor, firefighter or other) is injured as a result of a fire (natural or accidental cause).

² Any person (student, faculty, staff, visitor, firefighter or other) that dies within one year of sustained injuries as a result of a fire (natural or accidental cause).

Campus Housing Fire Data 2010-2012

Campus Housing Fire Summary

	2010			2011			2012		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Barclay Residence 1	0	0	0	0	0	0	0	0	0
Barclay Residence 2	0	0	0	0	0	0	0	0	0
Bellarmino	0	0	0	1	0	0	2	0	0
Campion	0	0	0	0	0	0	0	0	0
Chardin	1	0	0	0	0	0	0	0	0
Douglas	*	*	*	0	0	0	0	0	0
Logan Townhomes	0	0	0	0	0	0	0	0	0
Murphy Apt	1	0	0	0	0	0	1	0	0
Rianna Apt	0	0	0	*	*	*	*	*	*
Vantage Apts	1	0	0	*	*	*	*	*	*
Xavier	0	0	0	0	0	0	1	0	0
Totals	3	0	0	1	0	0	4	0	0

* indicated the space
was not used for cam-
pus student housing

SEXUAL ASSAULT PREVENTION

Seattle University affirms respect, responsibility, and care between all persons. Conduct constituting a sexual offense, such as non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation or sexual assault, will not be tolerated. Behavior of this nature is inconsistent with Seattle University values, and is a violation of the Code of Student conduct and University policy. Students committing a sexual offense in any form can be disciplined under the Code of Student Conduct. If you are in need of emergency assistance please call (206) 296-5911 to reach our Department of Public Safety or call 911 to reach Seattle Police.

Following good safety procedures, such as those outlined in this document, will help reduce your potential of becoming a crime victim or a victim of sexual assault. However, most sexual assaults are committed by an acquaintance or friend of the victim. Most sexual assaults also involve drug or alcohol use. Remember that no one has the right to force anyone to have sex. It's always important to communicate your expectations clearly, No always means NO!

If you find yourself in an uncomfortable situation, leave! Don't worry about being polite or conspicuous. There is no harm in crossing the street or turning around to avoid a suspicious person, or leaving a room or party when something doesn't feel right or you are not being respected. Have the phone number of someone you can call for a ride, or bring money for a bus or taxi. Remember that alcohol reduces your awareness and your ability to take action. If you are a victim of sexual assault it is important that you seek immediate medical attention for your personal health wellbeing. It is also important that you preserve what physical evidence may remain from the assault. Clothing or items that may have body fluids on them should be put into a paper bag and kept to provide to law enforcement should you chose to report the incident to the police. It may be tempting to wash before seeking medical care or reporting the incident to the police, however you should avoid doing so as it may eliminate evidence that could be used if you choose to report the incident. Your health care provided may be able to collect evidence at your time of treatment.

This document contains Seattle University's *Sexual Offenses, Domestic Violence, Dating Violence and Stalking Policy* as well as resources for survivors of sexual offenses and those accused of sexual offenses.

Additional information about sexual misconduct resources can be found at the following University website : <http://www.seattleu.edu/deanofstudents/sexual-offense/>

Sexual Offenses, Domestic Violence, Dating Violence and Stalking Policy

Seattle University affirms respect, responsibility, and care between all persons. Conduct constituting domestic violence, dating violence, stalking or a sexual offense whether forcible or non-forcible such as non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation or sexual assault, will not be tolerated. Behavior of this nature is inconsistent with Seattle University values, and is a violation of the Code of Student Conduct, University policy and state and federal law. Students committing a sexual offense in any form can be prosecuted under the Washington State Criminal Code (RCW 9A) and/or disciplined under the Code of Student Conduct.

“Sexual offense” is sexual conduct that constitutes sexual abuse or sexual conduct or contact by force, incapacitation or threat. “Dating Violence” is violence committed against a person who is or has been in an intimate or romantic relationship with the offender. “Domestic violence” is violence committed against a current or former spouse, co-parent or someone in a similar type of relationship to the offender. “Stalking” is conduct directed at a specific person that would cause a reasonable person to fear for her or his safety or the safety of others or suffer substantial emotional distress.

What is Consent?

Consent A central concept to understanding what constitutes a sexual offense under this policy is consent.

Consent is the equal approval, given freely, willingly, and knowingly of each participant to desired sexual involvement in accordance with age of consent laws. A person compelled to engage in sexual contact by force, threat of force, or coercion has not consented to contact. Lack of mutual consent is the crucial factor in sexual offenses. Consent cannot be given if a person is unable to resist or consent because of a mental or physical condition or incapacitated due to drugs or alcohol or a reasonably perceived power differential that substantially impacts the person’s ability to resist the sexual contact. Providing alcohol or drugs to facilitate sexual activity is a violation of this policy. Use of alcohol or other drugs will not excuse behavior that violates this policy.

The University will not recognize consent if the complainant is:

- unconscious or asleep,
- frightened,
- physically or psychologically pressured or forced,
- intimidated,
- incapacitated because of a psychological condition,
- incapacitated by use of drugs or alcohol

Consent to one form of sexual activity does not imply consent to other forms of sexual activity. Similarly, previous relationships or previous consent do not imply consent to future sexual activity. In the absence of mutually understandable words or actions, it is the responsibility of the initiator or the person who wants to engage in the specific sexual activity to make sure that he/she has the consent from the other person(s). Mutually understandable consent must be obtained by the initiator at every stage of sexual interaction. The requirements of this policy apply regardless of the sex, sexual orientation and/or gender expression or identity of individuals engaging in sexual activity.

Under applicable Washington law, the Washington State Criminal Code, RCW 9A.44.010(7) Definitions, "Consent" means that at the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.

Where can I file a report?

Anyone who has experienced dating violence, domestic violence, stalking or a sexual offense is strongly urged to report it to University officials, local law enforcement or both. Reports to University officials may be directed to:

Darrell L. Goodwin
Interim Dean of Students
PAVL 180A (206)-296-6066
goodwind@seattleu.edu

Dr. Alvin Sturdivant
Associate Vice President for Student Development
Student Center 140B (206) 296-6066
sturdial@seattleu.edu
Department of Public Safety
USB 102, (206) 296-5990 ((206) 296-5911 for emergency)

All sexual offenses and incidents of dating violence, domestic violence and stalking involving a member of the University community should be reported regardless where or when they occurred. The University's ability to take action may depend on a number of factors such as where or when the misconduct occurred, but the misconduct should be reported regardless.

What happens if I report?

When you report, University officials will provide you with information regarding what services, assistance and support are available, including how to file a complaint with local law enforcement if you choose, and how to get assistance, counseling and support services regardless of whether or not you choose to proceed. University officials will discuss what disciplinary and complaint procedures are available and provide you with written information about those procedures, possible sanctions, support assistance and other important topics. You will receive information about preserving evidence and certain protective orders that may be available. Other next steps will depend on the situation and your needs.

If you report to Public Safety, Public Safety will notify University officials who have a need to know, they will collect information in an impartial manner and will help to preserve relevant evidence. The steps Public Safety takes may vary depending on the circumstances and your needs.

May I make an anonymous report?

The survivor of a sexual offense, dating violence, of domestic violence or stalking or a third party may make a report without identifying themselves or providing the name of the person who experienced the incident. Anytime the University receives such a report or any other similar report that does not identify those involved, the University is obligated to investigate and take appropriate action, which could include disciplinary action against the alleged offender. However, the University's ability to act may be more limited than when it receives a more complete report. The University strongly urges anyone with knowledge of a sexual offense, dating violence, domestic violence or stalking to report. In addition to alerting the University to what occurred, such a report gives the University information it can use to make services and assistance available to the survivor and may provide information that is important to protect the community at large.

Will my report be Confidential?

The University will treat information it receives as part of University reporting procedures as confidential to the extent permitted. That means that only those within the University with a legitimate need to know will have knowledge of the victim's name and what occurred. If requested by the victim and to the extent possible, the name of the individual who experienced the sexual offense, dating violence, domestic violence or stalking will not be disclosed. Any warnings required to alert the campus community to security and safety threats will not include the victim's name. If the University decides its obligation to provide a safe and nondiscriminatory environment for all students requires it to proceed in a way that may allow the victim's identity to be known, the University will inform any student who has requested her or his personally identifiable information not be revealed that it cannot ensure confidentiality.

What if I'm afraid of retaliation?

Retaliation because a person has filed a good faith complaint alleging a sexual offense, dating violence, domestic violence or stalking or participated in an investigation or other related procedure related to such a complaint is strictly prohibited. The University will respond promptly to investigate any claims of retaliation.

Examples of retaliation include, but are not limited to: harassment or bullying by the accused student or the accused student's friends or peer group; pressure on the complaining student to drop the complaint; making a negative education decision against a person who has filed a complaint; or threatening a person with physical harm or legal action. Anyone who engages in the above conduct may be found responsible for retaliation and sanctions imposed.

Any person who believes he or she has been the target of retaliation may file a complaint with:

Darrell L. Goodwin
Interim Dean of Students
PAVL 180A (206)-296-6066
goodwind@seattleu.edu

Dr. Alvin Sturdivant
Associate Vice President for Student Development
Student Center 140B (206) 296-6066
sturdial@seattleu.edu

Overview of Student Conduct Process

Seattle University's integrity formation conduct process for sexual offense, dating violence, domestic violence and stalking complaints will be prompt and equitable and conducted in consultation with Public Safety. Informal Resolution is not appropriate for sexual offense, dating violence, domestic violence or stalking cases. The University will investigate all complaints of sexual offense, dating violence, domestic violence and stalking in a prompt, adequate, reliable and impartial manner. The nature and scope of an investigation will depend on the specific circumstances and may include a review of statements obtained from the complainant and the respondent, interviews with both parties, interviews with witnesses, and review of relevant documentation and physical evidence.

Except in extraordinary circumstances, the University will conclude its investigation and conduct process within sixty (60) calendar days following receipt of a complaint. Timelines within this process may be delayed temporarily if they would compromise a law enforcement investigation but in no instance shall the investigation be delayed pending the outcome of law enforcement investigation and charging procedures. The University will provide both the complainant and the respondent a thorough explanation of the procedures to be followed during the course of the conduct process. The procedures will follow those that are set forth in the Redhawk Commitment and Code of Conduct, but to the extent that anything set out in those sections is inconsistent with this policy, the process set out in this policy shall apply. These procedures include:

- A. Both parties will be advised that the resources listed in this policy are available.
- B. The Dean of Students or his/her designee may issue a written "no contact order" order to any parties involved in an alleged sexual offense, or incident of dating violence, domestic violence or stalking.
- C. The University will utilize a pool of conduct officers (referred to herein as the "Sexual Offense Review Board") trained to hear allegations of sexual offenses, dating violence, domestic violence and stalking. Efforts will be made to ensure that the members selected to sit on the Sexual Offense Review Board represent the diverse campus community.
- D. All sexual offense, dating violence, domestic violence and stalking cases will go before the Sexual Offense Review Board.
- E. All Sexual Offense Review Board members will receive training specific to 1) sexual offense cases dating violence, domestic violence and stalking, 2) applicable confidentiality requirements and 3) conducting the hearing process and any investigative processes in a way that protects the safety of victims, is sensitive to the needs of survivors and promotes accountability with appropriate training conducted prior to the beginning of each academic year and refresher training prior to a hearing.
- F. The Title IX Coordinator will be informed of and provided all information regarding a sexual offense, dating violence, domestic violence and stalking complaint and investigation and any subsequent conduct process.
- G. The Sexual Offense Review Board will determine responsibility using a preponderance of the evidence standard, i.e., more likely than not a sexual offense did or did not occur.
- H. All parties will be treated equitably during the hearing process. Both the complainant and the respondent will be treated equally, including having the same right to an advisor, witnesses, and the right to appeal. Respondents and complainants will have equal chances to meet with the Sexual Offense Review Board and other University officials involved in the process and will be given equal opportunity to review the material that will be considered by the Sexual Offense Review Board.

- I. The importance of physical presence at a Sexual Offense Review Board will be discussed with the complainant and respondent.
- J. The hearing location will have separate waiting rooms available for the complainant and the respondent. Neither the complainant nor the respondent will be permitted to question witness or the other party directly.
- K. Complainants and respondents will be informed simultaneously in writing of the Sexual Offense Review Board's determination to the extent permitted by law.
- L. Either party may appeal the decision. Complainants and respondents shall be notified simultaneously of the opportunity and procedures to appeal, any appeals by the other party, any change to the results prior to the final outcome and when the outcome becomes final, complainants and respondents shall be notified simultaneously. Appeals must be made in writing and submitted to the Office of Integrity Formation within 3 business days following receipt of the official notification of the findings and sanctions. Except in extraordinary circumstances, appeals will be resolved within thirty (30) calendar days following receipt of the request for appeal.
- M. Decisions may be overturned only if the original decision was based on 1) factual errors or material information unavailable at the time of the Sexual Offense Review Board's decision, 2) material procedural error that affected the outcome or 3) lack of substantial evidence before the Sexual Offense Review Board to support the decision. Substantial evidence is evidence that supports the decision if a reasonable person could reach the same decision based on the evidence before the Sexual Offense Review Board.
- N. All proceedings must be documented and that documentation, in whatever form, maintained.

Not all forms of sexual offense, dating violence, domestic violence and stalking will be deemed to be equally serious offenses. The University reserves the right to impose differing sanctions, ranging from written warning to suspension or expulsion, depending on the severity of the offense. The University will consider the concerns and rights of both the complainant and the respondent of the sexual offense.

What is the Sexual Offense Review Board?

The Sexual Offense Review Board is one of the highest ranking hearing boards in the conduct process trained specifically to adjudicate alleged violations of this policy involving sexual offense, dating violence, domestic violence and stalking. Sexual Offense Review Board membership includes members of the University community. All members are appointed by the Dean of Students. The Dean of Students (or his/her designee) will serve as chair of the Sexual Offense Review Board. When the Sexual Offense Review Board convenes to hear a case, the chair will empanel from the membership a board consisting of three members of the University community, and the chair. No members may have real or perceived conflicts of interest based on their relationships to the respondent or complainant or their knowledge of what occurred outside the Sexual Offense Review Board procedure.

What other actions will the University take to prevent sexual offenses, dating violence, domestic violence and stalking?

The University will have education programs for incoming students and new employees plus ongoing campaigns for student and faculty designed to promote awareness and prevention of rape, acquaintance rape, dating violence, domestic violence, sexual offenses and stalking. Those programs will provide information regarding the University’s prohibition of sexual offenses, dating violence, domestic violence and stalking, provide information regarding filing criminal complaints and relevant definitions used in the criminal process, safe and positive options for bystander intervention whenever there is a risk that a sexual offense, dating violence, domestic violence or stalking will occur, risk reduction and strategies to avoid potential attacks plus warning signs of abusive behavior.

The University will also provide information about disciplinary procedures and sanctions, including protective measures it may impose, procedures for survivors to follow, information, about how the University will protect a survivor’s confidentiality including when a crime might be reported if a victim is unwilling or unable to make a report, services available both on and off campus for survivors and options and assistance in providing accommodations to survivors, regardless of whether a report is filed with campus or local law enforcement.

Resources for survivors, family and friends

When deciding how to proceed following a sexual offense, it is important that survivors know all of their options.

ON-CAMPUS RESOURCES

Campus Public Safety

- 206.296.5911 (24 hr. emergency)
- 206.296.5990 (24 hr. non-emergency)
- 206.296.5992 (business)
- University Services Building

The Department of Public Safety personnel are available to provide support services to all survivors of a sex offense, incidents of relationship violence, and stalking. The department has trained staff available 24 hours a day 7 days a week to provide resource information (On and Off-Campus), reporting options available both through the University Conduct System and local law enforcement, medical care options, basic safety planning and information on current civil orders for protection.

Counseling and Psychological Services

206.296.6090

Student Center Pavilion 120

Mon. - Fri. 8am - 12pm & 1pm – 4:30pm (office hours – by appointment)

Mon. - Fri. 10am - 11am & 3pm - 4pm (urgent care – for students in immediate crisis)

CAPS counselors provide supportive counseling and consultation for individuals coping with the impact of sexual assault, stalking, and relationship violence. Seeking counseling can be a powerful step in breaking the isolation of relational assault. Counseling sessions are a safe, accepting and confidential place for survivors to work through any stage of the healing process. Counselors can also assist survivors with identifying on- campus and off-campus resources.

Student Health Center

206.296.6300

Bellarmino Hall 107

Mon. – Fri. 7am – 5pm

Summer Hours

Mon. –Thu. 8:30am - 4:30pm Fri. 8:30am - 3pm

Closed daily 12:30pm - 1:15pm for lunch

The Student Health Center is a confidential medical clinic available to all Seattle U students. An appointment is required, and communicating the need for urgency in the event of a sexual assault will allow for the soonest possible appointment. The Student Health Center can provide a medical examination as well as STD and pregnancy testing.

Office for Wellness and Health Promotion

206.296.2593

Student Center 380

Wellness and Health Promotion provides sexual assault prevention education on campus and staff members are familiar with information and resources. Additionally, the office is home to certified peer health educators known as the Health and Wellness Crew (HAWC) who serve as a great resource for a student looking to speak with another student about a sexual assault.

Campus Ministry

206.296.6075
Student Center 120

Sexual assault sometimes leads to a crisis of faith, distrust of God and our Faith Communities, or perhaps chaos in your personal spiritual practices. Or perhaps is now a source faith of solace or hope. Either way, Campus ministry is a place to have 1:1 conversations with a minister about how your experiences have shaped and quite possibly wounded your connection to the sacred. Campus ministry will also help you explore new ways of connecting to the sacred after a traumatic event through conversations with a Campus Minister. People of all faith traditions and spiritual practices are welcome.

Office of Integrity Formation

206.296.6066
Student Center Pavilion 180

Our office deals specifically with any alleged violations of the Redhawk Commitment and Student Code of Conduct. Students who have become aware of a sexual offense or may have been involved in a sexual offense can come to this office to receive information about the campus judicial process as well as immediate resources such as course changes, no-contact orders, or housing relocation.

Housing and Residence Life

206.296.6305
Campion 100

Housing and Residence Life offers 24-hour/day assistance to students. Resident Directors and Assistant Resident Directors are available during posted office hours as well as serving in an on-call capacity outside of the University's normal hours of operation. If a student is unable to locate their building's RD or ARD, a quick call to our main office will quickly reach another support person. Late at night, the on-call professional staff member may be reached by calling Public Safety. Our main goal is to provide support, safety, and appropriate resources.

OFF CAMPUS RESOURCES

Seattle Police

Call 911

Harborview Center for Sexual Assault & Traumatic Stress

(206) 744-1600

401 Broadway, Seattle, WA 98104

The Center for Sexual Assault & Traumatic Stress provides the highest quality, evidenced based services to help persons impacted by sexual assault and other traumatic events. In addition to direct services, the Center also provides education and consultation for health, mental health, and legal professionals; conducts research and evaluation; promotes prevention and works with communities to promote social change.

LOCAL EMERGENCY ROOMS

Swedish Medical Center-Cherry Hill

(206) 320-2000

500 17th Avenue (between Cherry and Jefferson)

Swedish Medical Center-First Hill

(206) 386-6000

700 Minor Ave, Seattle, WA (between Cherry and Marion)

Harborview Medical Center

(206) 744-300

325 9th Avenue (at Jefferson)

HOTLINES

King County Sexual Assault Resource Center

1.888.99.VOICE(24 hr.)

KCSARC is a victim-advocacy organization that provides critical support, tools, and direct services to children, teens, women and men who are victims of sexual assault. KCSARC works with clients of all ages and from all backgrounds.

National Sexual Assault Hotline

1.800.656.HOPE (24 hr.)

In partnership with 1,100 rape crisis centers across the nation this hotline, provides free, confidential advice 24/7.

National Domestic Abuse Hotline

1.800.799.SAFE (24 hr.)

The Hotline is free, confidential, and anonymous. It operates in more than 170 different languages through interpreter services, with a TTY line available for the Deaf, Deaf- Blind and Hard of Hearing.

Crisis Clinic

1.866.4CRISIS (24 hr.)

The 24-Hour Crisis Line provides immediate help to individuals, families and friends of people in emotional crisis. We can help you determine if you or your loved one needs professional consultation and we can link you to the appropriate services.

HOW TO HELP A SURVIVOR

A survivor often confides in someone they know and trust before they contact a resource service. As a friend or family member you can provide valuable information about resources and offer emotional support.

Listen Non-Judgmentally

Listening sympathetically and without judgment establishes a feeling of trust and safety. Take the assault seriously and give the survivor every consideration you would for anyone facing a serious life trauma.

Each person will react to an assault, abuse or harassment in his or her own way. You can tell her or him that although the experience was traumatic, recovery and healing are possible; help is available and can make a difference.

LISTENING is NOT: Interrupting, yelling, injecting your feelings, changing the subject, making light of the situation, etc.

Give Emotional Support

Believe the survivor.

Affirm that the person did the right thing by coming to you with this information.

Let the person know that they need to set the pace.

Don't press for more information than he or she is comfortable giving.

Please do not assume that touch will be comforting to a survivor. Ask the survivor before you hug them, hold their hand, etc.

Help them see that no one ever deserves to be assaulted, abused or harassed. Perpetrators, not victims, are responsible for assault, abuse and harassment.

Express that you realize this is a difficult thing to share and you appreciate the courage it takes to make the first step toward recovery.

Things you can say:

"It is not your fault"

"I believe you"

"No one deserves to be abused (or assaulted)"

"Are you afraid?"

"I am concerned for your safety"

"I realize this is a difficult thing to share and appreciate the courage it takes to talk about it"

"How can I help?"

Things not to say:

"How did you get yourself into this?"

"I would never let my partner treat me that way"

"All you have to do is call the police"

"Why were you there in the first place?"

Another Note: If you have personal issues that might interfere with your response to this person, it would be better if you expressed your thanks for their trust in you, but let them know that you need to get someone else to help them. Please honor your boundaries while making sure the survivor receives appropriate assistance.

Offer Information and Resources

A survivor of sexual violence, relationship violence and stalking is faced with many decisions to make in dealing with his or her experience such:

Whether to seek medical attention

Seek counseling or other emotional support

Tell family and/or significant others

Apply for a temporary order of protection

Make a report to university officials or make a criminal report to law enforcement

Seeking assistance from any resource must always be the survivors' choice. There is no one "right" way for a person to respond after they have been assaulted.

HOW TO HELP SOMEONE ACCUSED

If a friend or someone you know confides in you that he or she has been accused of a sexual assault, chances are they are turning to you for help and support. You may feel conflicted, but providing support and advice does not condone the alleged behavior. It shows that you are compassionate and care for your friend. Here are suggestions on how to support the accused:

Listen

Respect their privacy

Educate yourself

Provide resources

Suggest counseling

Care for your own well being

Substance Abuse Policies and Prevention Program

Statement of Purpose

Seattle University's Substance Abuse Policies and Prevention Program reflect a broad commitment to a healthy university community marked by standards that reflect personal accountability and responsibility for the common good; demonstrate regard for the safety, security, and health of others; and maintain the atmosphere needed for study and reflection.

Seattle University recognizes explicitly that students, faculty, and staff are adults, which means that they are expected to obey the laws and take personal responsibility for their conduct. Individuals are accountable for their choices and behavior.

The purpose of this brochure is to make all members of the Seattle University community aware of the:

- Policies that govern the use of alcohol or illicit drugs by the campus community
- Disciplinary sanctions for failing to adhere to university policies regarding drug or alcohol use
- Local, state, and federal laws governing alcohol and drug use
- Health risks associated with the use of illicit drugs and the abuse of alcohol
- Resources available to students, faculty, and staff who have a concern about their own alcohol or drug use, or concerns about a friend, family member or colleague

The information included in this brochure will help in making informed decisions about the use of alcohol and other drugs. Careful attention to this information will help students, faculty, and staff promote the university's compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act of 1989.

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Attachment A: State and Federal Laws and Sanctions Concerning Drug and Alcohol

I. Policies on Drug or Alcohol Use by the Campus Community

A. Policy on Drug or Alcohol Use by Employees

Seattle University employees have the responsibility to perform their jobs in a safe, conscientious, and lawful manner consistent with the university's mission. It is the policy of Seattle University to maintain a work environment free of illicit drugs. While at work or when acting on behalf of the university, university employees must be free from the effects of illicit drugs. University policy also prohibits employees from consuming alcohol on campus except for sponsored events. Intoxication is a violation of university policy. Accordingly, in connection with all workplace or university-related activities, the following rules apply:

Drugs

1. The university strictly prohibits the manufacture, sale, possession, distribution, dispensing, or use by an employee of a controlled substance or drug not medically authorized.
2. The university strictly prohibits the use by an employee of a controlled substance (e.g., prescription medication) that affects job performance or poses a hazard to the safety and welfare of the employee or others.
3. The Drug-Free Workplace Act requires an employee who is convicted of any workplace-related criminal drug violation to report the conviction to the Office of Human Resources within five (5) calendar days after the conviction. Recipients of grants (“grantees”), whether the university or the individual, must report in writing to the contracting or granting agency within 10 calendar days of receiving notice of the conviction.

Alcohol

1. The university strictly prohibits being intoxicated or the manufacture, sale, transfer, or distribution of alcohol by any employee while conducting university business or participating in university activities on or off university premises.

2. The consumption of alcohol is also prohibited except where a legal permit or advance consent from the university has been obtained.
3. It is illegal in the State of Washington for anyone under the age of 21 years to possess, purchase, distribute, consume, or acquire alcoholic beverages

Violations of the policies on drug or alcohol use by employees will result in disciplinary action up to and including immediate termination of employment. In addition, the university has the right to notify local, state, or federal legal authorities of suspected illegal activity relating to drugs or alcohol. The university encourages employees who observe or have knowledge that an employee is impaired by drugs or alcohol while at work or while participating in university activities to report such condition to the appropriate supervisor.

In some instances, substance abuse may be considered a disability covered by federal, state, and local laws. Seattle University complies with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and applicable state and local laws that extend protection from discrimination in employment to qualified individuals with disabilities. The university also provides reasonable accommodation for individuals with disabilities. Any employee who suspects he or she may have a drug or alcohol abuse problem is encouraged to seek assistance through the employee's own efforts before the problem affects the employee's employment status. The university provides an Employee Assistance Program to assist employees who seek help.

To comply with the federal Drug-Free Workplace Act of 1988, and the Drug-Free Schools and Communities Act Amendments of 1989, the university's Human Resources Office maintains a list of agencies that provide rehabilitative and counseling services. In addition, the university pays in full for an independent, confidential Employee Assistance Program. Contact information for campus and community services is provided in Section III of this brochure.

Human Resources Policy Manual

<http://www.seattleu.edu/hr/Inner.aspx?id=38634#DrugAbuse>

Human Resources Office, 901 12th Avenue, RIAN 218

Vice President of Human Resources and Equal Opportunity Officer (206) 296-6445

B. Policy on Drug or Alcohol Use by Students

Seattle University prohibits the illegal and irresponsible use of alcohol and other drugs by students. Students at Seattle University have the responsibility to conduct themselves in a lawful and appropriate manner consistent with the mission of the university. Each student has the responsibility to know the risks associated with the use and abuse of alcohol and other drugs and to assist the university in creating an environment that promotes health-enhancing attitudes and activities. The misuse of alcohol and other drugs subverts the university's ability to achieve its central mission—the academic and social development of its students.

Drugs

1. The university strictly prohibits the manufacture, sale, possession, distribution, dispensing, or use by a student of a controlled or illegal substance not medically authorized.
2. The university strictly prohibits the manufacture, sale, possession, distribution, or dispensing by a student of drug paraphernalia.

Alcohol

1. The possession, sale, distribution, and consumption of alcoholic beverages on the university's campuses or in connection with university-sponsored or related events is permitted only within the limits prescribed by Washington state and federal laws, and in accordance with any regulations that may be established by the university from time to time. Examples of those regulations include the Residence Life Handbook and the Code of Student Conduct.
2. It is illegal in the State of Washington for anyone under the age of 21 to possess, purchase, distribute, consume, or acquire alcoholic beverages.
3. The university strictly prohibits the sale, possession, distribution, manufacture, or consumption of alcoholic beverages at any university-sponsored event, except as expressly permitted by the Campus Policy for Alcohol Use at Events (See, Section 1.C).
4. The university strictly prohibits students from appearing in any public place manifestly under the influence of alcohol. Alcohol will not be allowed to interfere with university housing, co-curricular activities, campus safety or security, or classroom learning.
5. The university strictly prohibits any person from bringing alcoholic beverages into university housing or consuming alcoholic beverages within university housing, except as expressly permitted by the regulations established by Residence Life and Housing's Resident Handbook. <http://www.seattleu.edu/housing/policies/>
6. Except as permitted by the Campus Policy for Alcohol Use at Events, open containers of alcohol are prohibited in all public areas of the university campuses. This includes any holder or receptacle of alcohol where the seal has been broken and/or holders that allow unobstructed, unrestricted, or otherwise open access to alcohol. This includes, but is not limited to, cans, cups, bottles, kegs, and flasks.
7. State law and the university strictly prohibit the possession, use, sale, furnishing, or manufacture of false identification by students for the purpose of obtaining alcoholic beverages.

8. The university strictly prohibits aiding or abetting an underage person in the purchase or consumption of alcoholic beverages.

The university will not excuse acts of misconduct committed by students whose judgment is impaired by consumption of alcohol or drugs. Students are expected to assume responsibility for their own behavior and must understand that being under the influence of drugs or alcohol in no way lessens their accountability to the university community. Violations of the law or university rules or policies relating to drug or alcohol use will result in disciplinary sanctions up to and including dismissal as described in the Code of Student Conduct. In general, students will be disciplined if their use of alcohol or drugs is illegal or threatens to create public disorder, public disturbances, danger to themselves or others, or property damage. In addition, the university has the right to refer suspected unlawful drug or alcohol-related incidents to appropriate federal, state, or local legal authorities.

C. Campus Policy on Alcohol Use at Events

To serve or sell alcohol on campus, a permission letter must first be obtained from Conference and Event Services (“CES”). The event sponsor must complete an Alcohol Request Form and submit it to the CES Office in 1313 Columbia Building. If CES grants permission for the selling of alcoholic beverages, a Washington State Banquet permit/license will be requested and obtained by CES and delivered to the event sponsor prior to the event. The permit/license must be posted during the event near the alcohol service area. The event sponsor is responsible, along with individuals directed to serve the alcohol, for compliance with all applicable laws (including the acquisition of all required permits), ordinances, and university policies pertaining to the use, sale, furnishing, or possession of alcohol.

Alcohol may not be served to any person under the age of 21. A separate alcohol serving area may be required at events where persons under 21 will be present. The event's sponsor will also be required to devise a system by which picture identification will be checked to verify legal age.

Alcohol must be served and monitored and may not be left unattended so as to allow free access. All service of alcohol to guests must stop 30 minutes prior to the ending time of the event. No alcoholic beverages may be consumed in public areas or on university property without the university's prior written approval. In addition, no open containers of alcohol are permitted on university property at any time, except within the area covered by a valid liquor permit. Non-alcoholic beverages and food must be available and featured prominently at the event. Name brand beverages, high protein and low salt foods are encouraged.

No event shall include any form of "drinking contest" in its theme, activities or promotion. Alcohol should not be used as an inducement to participate in a campus event.

Event sponsors (persons who sign for the banquet permit/special occasion license) and the individuals directed to serve the alcohol are responsible and obligated to refuse alcohol to anyone whom they believe has had too much to drink. The person named on the permit/license can and will be held responsible for all alcohol-related incidents.

"BYOB" events, kegs, or hard liquor of any kind are not permitted in university facilities or anywhere on campus. The university reserves the right to deny or limit the consumption of alcoholic beverages on the campus. For events where alcohol is served, the event sponsor is required to hire, at its own expense, and use alcohol servers who are employees of the university's food services manager.

For additional information, contact Conference and Event Services at (206) 296-5620.

D. State and Federal Laws and Sanctions

For information regarding state and federal laws and sanctions concerning drugs and alcohol please see Attachment A.

II. Health Risks of Alcohol and Other Drug Use

Alcohol and illicit drug use can pose many health risks to students, faculty, and staff. Use may result in impaired judgment and coordination; physical and psychological dependence; damage to vital organs such as the heart, stomach, liver and brain; inability to learn and remember information; psychosis and severe anxiety; unwanted or unprotected sex resulting in pregnancy and sexually transmitted diseases (including HIV and AIDS); and injury and death. Negative consequences of alcohol and other drug use can be immediate.

Substance abuse by family members and friends is also of concern to students. Patterns of risk-taking behavior and dependency not only interfere in the lives of these abusers, but can also have a negative impact on students' academic work, emotional well being, and adjustment to college. Students, faculty, and staff concerned with their own health or that of a friend should consult a physician, a mental health professional, or one of the other resources listed in the following section for more information and assistance.

III. Resources for Education and Treatment

A. Campus Services for Students

1. Consultation for problems related to alcohol and other drug use is provided by the Student Health Center, Counseling and Psychological Services, and Wellness and Health Promotion. Students who believe they have a problem or who have a concern about another person are encouraged to seek assistance.

2. Student Health Center staff and Counseling and Psychological Services staff are available for confidential consultation and coordination, to identify resources both on and off campus.
3. If screening indicates substance abuse or dependency requiring more focused treatment, individuals will be referred to appropriate community health resources. The Student Health Center and Counseling and Psychological Services keep a list of community agencies meeting a range of needs and financial capacities. Individuals are responsible for costs incurred for off-campus services.

For further information, contact:

<p>Student Health Center Bellarmine Hall, 107 Studenthealthcenter@seattleu.edu (206) 296-6300</p>	<p>Counseling and Psychological Services Pigott Pavilion for Leadership, 120 CAPS@Seattleu.edu (206) 296-6090</p>
<p>Wellness and Health Promotion Student Center 380 Wellness@seattleu.edu (206) 296-2593</p>	

B. Campus Services for Faculty and Staff

Faculty and staff who suspect they may have a drug or alcohol abuse problem are encouraged to seek assistance through their own efforts before the problem affects their employment status. To comply with the federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989, the university's Human Resources Office maintains a list of agencies that provide rehabilitative and counseling services. In addition, the university pays in full for an independent, confidential Employee Assistance Program.

Confidential Employee Assistance and Referral Program provided by Wellspring Family Services
 1 (800) 553 7798 TTY 1 (866) 704-6355
 Web site: www.wfseap.org (Username: Seattle University)

C. Community Services

A variety of community organizations in the greater Seattle area can be resources for Seattle University students, faculty or staff. We have divided them into three categories for ease of reference: 24-hour emergency numbers; self-help groups; and alcohol and drug treatment programs. Resources are also listed on the Student Health Center web site at <http://www.seattleu.edu/student-health>. These resources have not been screened by Seattle University and the university makes no specific endorsement of or recommendations to any one program.

Emergency Numbers

Alcohol and Drug 24-hour Helpline (206) 722-3700	24-Hour Crisis Line (206) 461-3222 1-866-427-4747(Washington state)
HIV/AIDS Hotline 1-800-272-2437	Domestic Violence Hotline 1-800-562-6025 (24 hours)
King County Sexual Assault Resource Center (425) 226-5062 1-888-998-6423	

Local Self-Help Groups

Al-Anon/Alateen/Alatot (206) 625-0000 www.al-anon.alateen.org	Alcoholics Anonymous (AA) (206) 587-2838 www.aa.org
Marijuana Anonymous (206) 414-9270 www.marijuana-anonymous.org	Nar-Anon (206) 626-7171 www.nar-anon.org
Narcotics Anonymous (206) 790-8888 www.na.org	

Alcohol and Drug Treatment Resources

<p>Alcohol & Drug 24-hr Helpline (206) 722-3700 www.adhl.org</p> <p>Crisis Intervention/Referral Information</p>	<p>Addiction Recovery Services Swedish Medical Center/Ballard 5300 Tallman Ave. NW Seattle, WA 98107 (206) 781-6209 www.swedish.org/services/addiction-recovery#axzz29gOPMQXV</p> <p>Inpatient</p>
<p>Catholic Community Services 100 23rd Ave. South Seattle, WA 98122 (206) 232-6336 www.ccsww.org/site/PageServer?pagename=families_recovery_services</p> <p>Outpatient</p>	<p>Central Seattle Recovery Center 1401 E. Jefferson, Suite 300 Seattle, WA 98122 (206) 322-2970 www.rckc.org</p> <p>Outpatient</p>
<p>Central Youth & Family Services 1901 Martin Luther King Jr. Way South Seattle, WA 98144 (206) 322-7676 Outpatient</p>	<p>Consejo Counseling and Referral 3808 South Angeline Seattle, WA 98118 (206) 461-4880 www.consejocounseling.org</p> <p>Outpatient, Bilingual (Spanish)</p>
<p>Group Health Cooperative 1730 Minor Ave, Suite 1600 Seattle, WA 98101-1448 1-800-562-6300 (206) 287-2500 www.ghc.org/provider/behavioralhealth</p> <p>Outpatient/Inpatient</p>	<p>Residence XII (women only) 12029 113th Ave. NE Kirkland, WA 98034 (425) 823-8844 www.residencexii.org/outpatient.html</p> <p>Inpatient/Outpatient</p>
<p>Seattle Indian Health Board 611 12th Ave South Seattle, WA 98144 (206) 324-9360 www.sihb.org</p> <p>Outpatient/Inpatient</p>	<p>Therapeutic Health Services (also serves Asian communities) 1116 Summit Seattle, WA 98101 (206) 323-0930 www.ths-wa.org</p> <p>Outpatient</p>
<p>Veterans Administration Medical Center 1660 S. Columbian Way Seattle, WA 98108 (206) 762-1010 1-800-329-8387 www.mentalhealth.va.gov/substanceabuse.asp</p> <p>Assessment/Evaluation</p>	<p>Women's Recovery Center 4649 Sunnyside Ave. N., Suite 200 Seattle, WA 98103 (206) 547-1955 www.apositivealternative.com</p> <p>Outpatient</p>

Eastside Resources

<p>Eastside Recover Center Inc. 1412 140th Pl NE Bellevue, WA 98005 (425) 747-7892 Outpatient</p>	<p>Lakeside Milan Recovery Cnter Inc. 10322 NE 132nd St. Kirkland, WA 98034 (425) 823-3116 www.lakesidemilam.com Inpatient and Outpatient</p>
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South King County

<p>Auburn Youth Resources 516 F St. SE Auburn, WA 98002 (253) 939-6946 www.ayr4kids.org Outpatient</p>	
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Snohomish County

<p>Providence Recovery Program 916 Pacific Ave Everett, WA 98206 (425) 258-7390 www2.providence.org/northwest-washington/providence-regional-medical-center-everett/Pages/Chemical-Dependency.aspx Inpatient/Outpatient</p>	<p>Valley General Hospital Alcoholism & Drug Recovery Center 14701 179th Ave SE Monroe, WA 98272 (360) 794-1405 www.valleygeneral.com/services/chemical_dependency.asp Inpatient/Outpatient</p>
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Pierce County

<p>MOMS/Women's Recovery Center Tacoma Pierce County Health Department 2367 Tacoma Avenue South Tacoma, WA 98402 (253) 798-6655 www.tpchd.org/health-wellness-1/alcohol-drug-services Outpatient</p>	<p>The Center Metropolitan Development Council 721 South Fawcett, Suite 203 Tacoma, WA 98402 (253) 593-2740 www.mdc-tacoma.org/health/the-center-for-substance-abuse-treatment Outpatient</p>
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These treatment centers have not been screened by Seattle University and the university makes no specific endorsement of or recommendations to any one program.

ATTACHMENT A

STATE AND FEDERAL LAWS AND SANCTIONS CONCERNING DRUGS AND ALCOHOL

In addition to Seattle University alcohol and drug policies and disciplinary sanctions, all students, faculty and staff should be aware that federal, state and local laws treat illegal use, possession, sale, distribution or manufacture of drugs or alcohol as serious crimes. Conviction can result in strict penalties including imprisonment and fines. Felony or other convictions can prevent you from entering into fields of employment or professions and may have to be disclosed on applications for employment or admission to graduate or professional schools.

Listed below is a summary of federal, state and local laws and sanctions concerning drugs and alcohol.

Federal Drug Laws

Federal law prohibits the possession, use, distribution or manufacturing of illegal drugs. (Controlled Substances Act, [21 U.S.C. ch. 13](#)). There are strict penalties for drug convictions, including mandatory prison terms for many offenses. The following information provides a brief overview of federal penalties for first convictions. All penalties are doubled for any subsequent drug conviction.

A. Denial of Federal Benefits (21 U.S.C. 862)

A federal drug conviction may result in the loss of federal benefits, including school loans, grants, scholarships, contracts, and licenses. Federal drug trafficking convictions may result in denial of federal benefits for up to five years for a first conviction. Federal drug convictions for possession may result in denial of federal benefits for up to one year for a first conviction and up to five years for subsequent convictions.

B. Forfeiture of Personal Property and Real Estate (21 U.S.C. 853)

Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation, including houses, cars, and other personal belongings.

C. Federal Drug Trafficking Penalties (21 U.S.C. 841)

Penalties for federal drug trafficking convictions vary according to the quantity of the controlled substance involved in the transaction. The list below is a sample of the range and severity of federal penalties imposed for first convictions. Penalties for subsequent convictions are twice as severe.

If death or serious bodily injury results from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces a mandatory life sentence and fines ranging up to \$8 million.

Persons convicted on federal charges of drug trafficking within 1,000 feet of a university (21 U.S.C. 845a) face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year.

Substance	Amount	Penalty
Heroin	1 kg or more	Prison: 10 yrs – life
Cocaine	5 kg or more	Fine: Up to \$4 million
Crack Cocaine	50 gm or more	
Methamphetamine	50 gm or more	
PCP	100 gm or more	
LSD	10 gm or more	
N-Phenyl-N-Propanamide	400 gm or more	
Heroin	100-999 gm	Prison: 5-40 yrs
Cocaine	500-4,999 gm	Fine: Up to \$2 million
Crack Cocaine	5-49 gm	
Methamphetamine	10-99 gm	
PCP	10-99 gm	
LSD	1-9 gm	
N-Phenyl-N-Propanamide	40 – 399 gm	
Amphetamines	Any amount	Prison: Up to 3 yrs
Barbiturates	Any amount	Fine: Up to \$250,000
Marijuana	Less than 50 kg	Prison: Up to 5 yrs Fine: Up to \$250,000
Marijuana	50-99 kg	Prison: Up to 20 yrs Fine: Up to \$1 million
Marijuana	100-999 kg	Prison: 5-40 yrs Fine: Up to \$2 million
Marijuana	1,000 kg or more	Prison: 10 yrs – life Fine: Up to \$4 million

D. Federal Drug Possession Penalties (21 U.S.C. 844)

Persons convicted on federal charges of simple possession of any controlled substance face penalties of up to one year in prison and a mandatory fine of no less than \$1,000 up to a maximum of \$100,000. Second convictions are punishable by not less than fifteen days but not more than two years in prison and a minimum fine of \$2,500. Subsequent convictions are punishable by not less than ninety days but not more than three years in prison and a minimum fine of \$5,000.

Washington State Drug and Alcohol Laws

Listed below is a summary of Washington State laws concerning drugs and alcohol.

A. Washington Alcohol Beverage Control Law ([RCW 66](#))

Violation	Penalty
Sell, give or supply liquor to any person under the age of 21.	Prison: Not more than 364 days Fine: Not more than \$5,000
Possession, consumption, or acquisition of liquor by any person under the age of 21 (e.g., minor in possession).	Prison: Not more than 364 days Fine: Not more than \$5,000
Purchase or attempted purchase of liquor by any person under the age of 21.	Prison: Not more than 90 days Fine: Not more than \$1,000

B. Washington Uniform Controlled Substances Act ([RCW 69.50](#))

Violation	Amount	Penalty
Manufacture, deliver or sell less than 2 kg. of a Schedule I or Schedule II Narcotic.	Less than 2 kg	Prison: Not more than 10 yrs Fine: Not more than \$25,000
Manufacture, deliver or sell 2 kg. or more of a Schedule I or Schedule II Narcotic.	2 kg or more	Prison: Not more than 10 yrs Fine: Not more than \$100,000 for the first 2 kg. and \$50 for each additional gram.
Manufacture, deliver or sell any other controlled substance classified in Schedule I, II, II, IV or V.	Any	Prison: Not more than 5 yrs Fine: Not more than \$10,000
Possession of a controlled substance.	Any	Prison: Not more than 5 yrs Fine: Not more than \$10,000

C. Washington State Marijuana Law

On November 6, 2012, voters in Washington State passed Initiative 502, allowing people over the age of 21 years to possess small amounts of marijuana for personal use. While this is a significant change in state law, Seattle University's policy remains unchanged: use and possession of marijuana on campus or during any university-sponsored or affiliated activity or program is prohibited. Seattle University's policy is in compliance with the federal Drug-Free Schools and Communities Act that went into effect in 1990. Under this federal law, as a condition of receiving federal funds, an institution of higher education such as Seattle University must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on campus and as part of its activities and programs. At the federal level, this law includes any amount of marijuana.

I-502 creates a conflict between state and federal laws. When state and federal laws are in conflict, federal law takes precedence. If Seattle University does not comply with federal law and regulations on marijuana possession and use on campus and in university programs and activities, it risks losing federal funds for student financial aid, faculty research and in other areas. As a consequence, the Seattle University community (i.e., its faculty, students and staff) must continue to abide by federal laws and regulations and university policy barring the use or possession of any amount of marijuana on campus or in association with university-sponsored or affiliated activities.

SEATTLE UNIVERSITY FIREARMS AND WEAPONS POLICY

Seattle University is committed to ensuring a safe and secure environment for the University community. This policy is a proactive step towards reducing the risk of injury or death associated with intentional or accidental use of firearms and weapons.

Policy

All members of the Seattle University community, including faculty, staff, students and visitors are prohibited from possessing, discharging, or otherwise using firearms, explosives or weapons (“weapons”) on University premises without the expressed authorization of the Executive Director of Public Safety, whether or not the person has been issued a federal or state license to possess such weapons.

All members of the Seattle University community are also prohibited from possessing weapons while working or attending University or University-related events, whether or not the event is on University premises.

Any person violating this policy will be subject to disciplinary action including but not limited to suspension, expulsion, termination, removal from University premises or events and/or criminal prosecution.

Suspected violations of this policy should be reported immediately to the Department of Campus Public Safety at (206) 296-5911.

Exceptions

The following exceptions apply to this policy:

- Commissioned law enforcement officers in performance of their official duties.
- Military personnel in performance of their official duties.
- Armored vehicle guards.
- An individual using or possessing a weapon in connection with a scheduled educational, recreational or training program or activity authorized in writing by the Director of Campus Public Safety and under the supervision of a University employee.
- Additional exceptions to this policy may be requested in writing to the Executive Director of Public Safety. The Executive Director will review requests on a case-by-case basis with University Counsel.

Definitions

- **Firearm** – Any device that shoots a bullet, pellet, flare, tranquilizer, dart, or other projectile, whether loaded or unloaded, including those powered by CO2. This includes but is not limited to guns, air guns, dart guns, pistols, revolvers, rifles, shot guns, cannons, and any ammunition for any such device.
- **Weapon** – Any device that is designed to or traditionally used to inflict serious bodily injury. This includes but is not limited to:
 - Firearms, slingshots, switchblades, daggers, swords, blackjacks, brass knuckles, bows and arrows, tasers, hand grenades, knives with blades three (3) inches or longer, nunchucks, and throwing stars; or

- Any object that could be reasonably construed as a weapon; or
- Any object legally controlled as a weapon or treated as a weapon under the law.
- **Explosives** – Any dangerous chemicals, substances, mixtures or compounds capable of or intended to cause injury to another, or possessed in negligent disregard for the safety of self and others. This includes but is not limited to firecrackers, gunpowder and dynamite.

SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

Incarceration may remove a sex offender from the streets but it does nothing to prevent the offender from committing another crime when released.

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000 went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

In the State of Washington, convicted sex offenders must register in accordance with RCW 9A.44.130. For information about sex offenders in any county in the state of Washington, please contact the appropriate sheriff's department. For information about registered sex offenders living in or attending college in King County, contact the King County Sheriff's Department, or log onto the Seattle University Department of Public Safety web page to access the King County Sheriff's Offenders data page.

RCW 9A.44.130 states in part:

(1)(a) Any adult or juvenile residing whether or not the person has a fixed residence, or who is a student, is employed, or carries on a vocation in this state who has been found to have committed or has been convicted of any sex offense or kidnapping offense, or who has been found not guilty by reason of insanity under chapter 10.77 RCW of committing any sex offense or kidnapping offense, shall register with the county sheriff for the county of the person's residence, or if the person is not a resident of Washington, the county of the person's school, or place of employment or vocation, or as otherwise specified in this section. When a person required to register under this section is in custody of the state department of corrections, the state department of social and health services, a local division of youth services, or a local jail or juvenile detention facility as a result of a sex offense or kidnapping offense, the person shall also register at the time of release from custody with an official designated by the agency that has jurisdiction over the person.

(b) Any adult or juvenile who is required to register under (a) of this subsection must give notice to the county sheriff of the county with whom the person is registered within three business days:

- (i) Prior to arriving at a school or institution of higher education to attend classes;
- (ii) Prior to starting work at an institution of higher education; or
- (iii) After any termination of enrollment or employment at a school or institution of higher education.

(2)(a) A person required to register under this section must provide the following information when registering: (i) Name and any aliases used; (ii) complete and accurate residential address or, if the person lacks a fixed residence, where he or she plans to stay; (iii) date and place of birth; (iv) place of employment; (v) crime for which convicted; (vi) date and place of conviction; (vii) social security number; (viii) photograph; and (ix) fingerprints.

(b) A person may be required to update any of the information required in this subsection in conjunction with any address verification conducted by the county sheriff or as part of any notice required by this section.

(c) A photograph or copy of an individual's fingerprints may be taken at any time to update an individual's file.

Seattle University

Missing Student Notification Policy and Procedures

This policy is established by Seattle University in compliance with the *Higher Education Opportunity Act of 2008* and applies to residential students at the college. For the purposes of this policy, a student may be considered to be a “missing person” if the person's absence from campus is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the person may be a victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life threatening situation, has been with persons who may endanger the student's welfare, or is overdue to return to campus and is unheard of after giving a specific return time to friends or family.

Designation of emergency contact information

a. Students age 18 and above and emancipated minors.

Students will be given an opportunity during the housing registration process and then annually to designate an individual to be contacted by the college no more than 24 hours after the time that the student is determined to be missing. This information is part of the University registration and is protected under FERPA. This information is accessible by Housing and Public Safety (and through them to local law enforcement personnel) for the purpose of making a missing person notification. This information will not be disclosed outside of a missing person investigation. The designation will remain in effect until changed or revoked by the student.

b. Students under the age of 18 and not emancipated.

If a student under the age of 18 and not emancipated is determined to be missing, the University is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing.

If a student is determined to be missing, the University will notify the appropriate law enforcement agency not later than 24 hours after the determination has been made.

Missing Student Procedure

a. Any individual on campus who has information that a residential student may be a missing person must notify the Seattle University Department of Public Safety immediately.

b. The Department of Public Safety (DPS) will gather all essential information about the missing resident student from the reporting person, from the student's acquaintances and from university personnel and official university information sources. Such information will include a physical description, cellular phone number, clothes last worn, where the student might be, who the student might be with, vehicle description, information about the physical and emotional well being of the student, an up to date photograph, a class schedule, when last attended class, last use of their Campus Card, etc.

c. Appropriate campus staff including the On-call DPS Administrator; DPS Supervisor on Duty; and Residence Life Staff will be notified to aid in the search and location of the student.

Contact with the student should be attempted using physical searching; text messaging; cellular phone calls; and e-mail.

- d. If search efforts are unsuccessful in locating the student in a reasonable amount of time OR it is apparent immediately that the student is a missing person (e.g. witnessed abduction), OR it has been determined that the student is missing, the Department of Public Safety will contact the Seattle Police Department (appropriate local law enforcement agency) within 24 hours to report the student as a missing person. The Seattle Police Department will take charge of the investigation with assistance from university officials.
- e. Within 24 hours after determining that a residential student is missing, the Associate Dean of Students or Assistant V.P. of Student Development will notify the emergency contact previously identified by the student (for students 18 and over and emancipated students under 18 years) or the custodial parent/guardian (for students under the age of 18) and advise that the student is believed to be missing.

Communications about missing students

- a. In accordance with established college emergency guidelines procedures, the Associate V.P. Marketing and Communication will be part of the university administrative response team and is the designated spokesperson to handle media inquiries concerning a missing student.
- b. The law enforcement agency responsible for the investigation, in the jurisdiction the student is reported missing from, and the law enforcement public information officer (PIO) will be consulted by the university V.P. and Counsel; university Executive Director of Public Safety; and the university AVP of Marketing and Communication, prior to any information release from the university so as not to jeopardize any investigation.
- c. Information provided to the media to elicit public assistance in the search for the missing person will be handled by the local law enforcement agency.

Student Notification of This Policy:

- Included on the SU Housing website.
- Discussed at beginning quarter in Housing meetings.
- Included in the annual Campus Security Report.
- Sent to students by University e-mail.
- Included on the Public Safety website.
- Included on the Vice President of Student Development website.
- Included in the annual paper version of the Student Handbook.

**SEATTLE UNIVERSITY
TIMELY WARNING REPORT POLICY**

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the “Clery Act”), 20 U.S.C. 1092 (f), Seattle University issues timely warning reports to notify the campus community of Clery Act crimes or other serious incidents that the University determines represent a serious and ongoing threat to the campus. The University may distribute timely warning reports using a variety of means, including emails, text-messages, flyers, and website announcements posted on the Campus Public Safety website (<http://www.seattleu.edu/safety/>).

To report an incident that may warrant the issuing of a timely warning, immediately contact the Department of Public Safety at (206) 296-5911.

A. What circumstances require issuing a timely warning?

Timely warnings are issued on a case-by-case basis for Clery Act crimes or other serious incidents reported to campus security authorities or local police agencies and that pose “serious and ongoing threats” to students and employees on campus or in the immediate campus community. In deciding whether to issue a timely warning, the University considers all of the facts surrounding the incident such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Incidents that may result in issuing a timely warning include the following Clery Act crimes:

- Murder

- Criminal homicide

- Negligent manslaughter

- Forcible sex offenses

- Non-forcible sex offenses

- Robbery

- Aggravated assault

- Burglary

- Motor vehicle theft

- Arson

B. When will timely warnings be issued?

The University will issue a timely warning as soon as it determines there is a serious and ongoing threat to students or employees on campus and/or in the immediate campus community. The determination will be made based on the information that Seattle University Public Safety or Seattle Police Department has available to it at the time.

C. What department or individual is responsible for issuing the timely warning?

The on duty Department of Public Safety Supervisor or his/her designee under the direction of the Executive Director of Public Safety is responsible for preparing and distributing timely warning reports. Campus Public Safety may be reached at (206) 296-5990. (<http://www.seattleu.edu/safety/>)

D. How are timely warnings distributed?

In most instances, the timely warning will be issued through the University's email system to students, faculty and staff. Depending on the particular circumstances of the crime or threat, the Department of Public Safety may also post a notice through text messages, voice announcements through area wide broadcast towers or voicemail systems, flyers posted at residence halls, academic buildings, and the student center, announcements posted on the Department of Public Safety website at: (<http://www.seattleu.edu/safety/>), and statements in student newspaper, *The Spectator*.

E. What is included in a timely warning?

The intent of a timely warning is to enable members of the campus community to protect themselves. A timely warning will include information that promotes safety and aids in the prevention of similar crimes, such as the following information:

- A brief statement of the incident
- Possible connection to other incidents, if applicable
- Physical description of the suspect, if available
- Composite drawing of the suspect, if available
- Date and time of the incident
- Other relevant information

F. How should a crime be reported?

Anyone with information about a Clery Act crime or other serious incident should report the circumstances to Department of Public Safety, by phone (x5911) or (206) 296-5911 or in person at the Department of Public Safety in the University Services Building. To report a crime or an emergency off campus, dial 911. You may also use the emergency "blue light" phones or alert systems stationed around campus.

G. Are there confidential reporting procedures?

If you are the victim of or witness to a crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution and may result in a timely warning report.

Seattle University Emergency Response and Evacuation Policy

Seattle University is committed to the safety of our campus community and meeting the requirements of the Clery Higher Education Act. Notification to the campus community about significant immediate threats to health and safety are the responsibility of the university's Department of Public Safety. The senior on duty Public Safety employee, or his/her designee, under the direction of the Executive Director of Public Safety and Transportation will be responsible for determining if emergency notification to the campus or portions of the campus should be made and ensuring that the communication is set.

The University's Department of Public Safety is available 24 hours a day and housed on campus in the University Services Building and reachable by telephone at 206-296-5990 or on the campus emergency phone number 206-296-5911. Any campus community member who becomes aware of incident which affects the immediate health and safety of the community (Gas leak, bomb threat, armed intruder, chemical/hazardous material spill, fire) should immediately seek a safe location and contact the Department of Public Safety at 206-296-5911 and report the information.

Upon notification that a significant threat to the campus community exists the senior Department of Public Safety employee on duty, or his/her designee, will immediately begin to verify if a threat exists through available resources on campus or by confirmation with the local city and county partners (Seattle Police, Seattle Fire Department or King County Public Health would be the usual consulting partners). Upon confirmation that an immediate threat to the community or a portion of the community exists, the senior Department of Public Safety employee on duty, or his/her designee, taking into account the safety of the campus community will determine what information to release about the situation and will initiate emergency communication to the campus community or those specifically in danger. The communications methods will be tailored to the specific incident, but may include: text messaging, through the E2campus service which is available to every campus community member at <https://www.e2campus.net/my/seattleu/signup.htm> , area wide broadcast towers stationed across campus, University email, and University voicemail system or local building voice evacuation systems or alarms. The senior Public Safety employee on duty will use those systems which are most effective at reaching the affected community members and notifying them of the threat.

Seattle University will not immediately issue a notification to the campus community for a confirmed emergency or dangerous situation when doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency. The University will request assistance from local emergency services and local media to alert the local community for significant threats that are determined to have impact beyond the immediate campus community. The Department of Public Safety maintains both a 24 hour communication center and a Public Safety patrol staff on campus. These staff are trained to respond to campus emergencies, assist in medical aid, assist in the evacuation of campus buildings and to coordinate the response of the local Seattle Police and Seattle Fire Departments for significant life safety emergencies. Public Safety officers are trained in the FEMA incident command structure to assist them in responding in a standard and coordinated manner with local agencies.

Campus evacuation and safety information is available at the Public Safety website in the what to do book. In addition, Seattle University maintains a Building Marshal program to provide trained resource persons at evacuations areas following should a building need to be evacuated. These people will be able to provide guidance to those in the evacuation and are trained to be a communication resource be-

tween Seattle University Public Safety and those in the evacuation area.

Seattle University designates several areas on campus as evacuation locations. These are spaces that are generally open areas where the community can gather should evacuation be required from a campus building. A map of the campus evacuation areas is found at the end of this policy.

These are suggested areas for evacuation and unforeseen events may make an evacuation area unsafe. Should a community member find a safety hazard at an evacuation area, they should proceed to one of the other evacuation sites and not put themselves in danger.

In general the campus community should follow these instructions when an evacuation is required such as a fire alarm:

BUILDING EVACUATION PLAN

EMERGENCY EVACUATION - IF THE FIRE ALARM IS ACTIVATED OR PUBLIC SAFETY STAFF ISSUE AN EVACUATION ORDER THEN:

- Proceed to the nearest exit. Assist the disabled in exiting the building. **DO NOT USE ELEVATORS.**
- If you are in a room when the alarm sounds, check surface of door and/or doorknob for heat before opening the door. Check bottom of door for signs of smoke.
- If there is no evidence of heat or smoke, slowly open door, keeping the door between you and the corridor. Make a visual observation of corridor for fire or smoke.
- If no smoke or fire is observed, proceed to the nearest exit or stairway. If the nearest exit or stairway is blocked, proceed to the next nearest exit or stairway. **CLOSE ALL DOORS BEHIND YOU.**
- If all exits or stairways are blocked, go to the nearest room and close the door. If the room has a window, turn the lights on, open the blinds, use masking tape to mark a large X across the entire window, or tape a large bright colored item onto the window, to signal that the room is occupied. Use wet towels or clothes to block at the bottom of the door to prevent smoke from entering. Don't open the windows as smoke is likely to be drawn into the room. If there is a telephone available call X5911 and give the dispatcher your room number, remain calm, stay on the line, and wait for assistance.
- If smoke enters the room stay as close to the floor as possible to avoid breathing the smoke. **DOORS MUST REMAIN CLOSED UNTIL HELP ARRIVES.**
- After evacuating the building, move to your Evacuation Assembly Area, located near the building you are evacuating from. Move well away from the building to facilitate movement of emergency response equipment. Do not attempt to re-enter the building until told to do so by Public Safety Staff. Should you need to shelter in place for a chemical emergency:

BUILDING SHELTER-IN-PLACE PLAN

EMERGENCY ACTION - IF THE SEATTLE EMERGENCY MANAGEMENT OFFICE OR PUBLIC SAFETY STAFF ISSUE A SHELTER-IN-PLACE ALERT VIA E-MAIL, VOICE-MAIL, OR POSTED ALERT THEN:

- Stay indoors. Do not exit the building. Remain calm. All occupants should seek safety in bathrooms.

- Close and secure all doors and windows in the room. Seal door seams with paper, wet clothing, tape, or available material, which will provide an insulation effect.
- Turn on any computer and log on to the campus e-mail or check campus voicemail with a telephone or cell-phone. If a Radio is available turn to 710 am. Wait until the 'All Clear Signal' is given before moving. If necessary cover your mouth and nose with a wet cloth.

VIOLENT INTRUDER PLAN

Should you encounter an armed intruder or violent person you must choose your best option to avoid serious harm:

- **Run:** If safe, RUN. Leave your belongings behind. Do not run in a straight line
- **Hide:** Turn off lights and lock the doors. Remain Silent. Get on the floor and move to a safe area. Hide behind large items (e.g., cabinets, desks). Call ext. 5911. Do not activate fire alarm pull stations. Do not move wounded people. When police arrive, put up your hands. Follow police instructions.

If your life is in danger,

- **Fight:** Fight the intruder as a group. Throw things at the intruder. Use improvised weapons. If possible, take the intruder to the ground. Control the intruder's weapon.

At least once a year Seattle University will complete a campus wide drill to exercise the campus emergency communication systems and emergency procedures. This will include a campus wide announcement to the community in advance of the drill and a reminder to the community of the communication systems available to send emergency information should Public Safety need to do so. A campus wide communication will be sent out the day of the drill reminding people of the drill and when it will commence. During the drill Public Safety officers and campus volunteers will be positioned throughout campus to assist in verifying campus wide communication systems. In addition, Public Safety staff will review the different electronic communication to verify the effectiveness of the communication systems, recommend and initiate any improvements when they have been identified. Public Safety will maintain a record including a description of the drill conducted, the date and time drill was started and concluded and if the drill was announced or unannounced, as well as the resulting outcomes and recommendations. This documentation will be kept with Public Safety as a document of record for seven years.

Broadway Ave

Campion

CHARDIN

Archbishop
Murphy
Apts. &
Garage

11th Avenue

SU PARK-Logan Field

B

12th Avenue

Klovenbach

DOUGLAS

E. Jefferson

13th Avenue

H

Championship
Field

14th Avenue

Connolly Ctr

Broadway
Garage

Loyola Casey

C

Arrupe

Library

D

Eng
r
Bannan

Quad
A

Student
Center
Pavilion
Bellarmine

E

Law
School
USB

E. Cherry

RIANNA
LASX
OBRIEN

K

CLMB

Logan
ADAI

W. Columbia

Evacuation Area

Building

Garrand
Admin.

Pigott

F

Chapel

J

CFTA

G

Fine
Arts
Hunthausen
Hall

Lynn

Xavier

E. Marion

W. Spring

E. Madison

Seattle University
Evacuation Assembly
Areas

- A Administration, Casey, Garrand, Loyola
- B Campion, Chardin, Archbishop Murphy Apartments
- C Arrupe Jesuit Residence, Lennieux Library
- D Bannan/ Engineering, Student Center, Sullivan Hall
- E Bellarmine, Student Center Pavilion, Sullivan Hall
- F Fine Arts, Hunthausen Hall, St. Ignatius Chapel, Xavier Center for the Arts, Pigott, University Services Building
- G Connolly/Fitness Center, Douglas, Klovenbach
- H G.E. Lynn, St. Ignatius Chapel
- I Adal, Pigott, University Services Building
- J Clmb, Lsax, Obrien, Rianna, Logan
- K

Campus Crime Statistics:

The Universities crime statistics are filed with the Department of Education and then posted on the Department of Education's website. In accordance with the Campus Security Act of 1990, Seattle University publishes and distributes an annual campus security report that is also made available to prospective students and employees.

You will find Seattle University's most recent campus security reports posted on line at the United States Department of Education website and a the Department of Public Safety's Website <https://www.seattleu.edu/safety/clery-report/>

Annual reports are completed each October and document crimes on and off campus committed during the prior three academic years.

To receive a hard copy of the Annual Campus Security Report you can email the DPS Associate Director for Support Operations at: cbirklid@seattleu.edu or call (206) 296-5999. Please provide the following information with your request:

Name of the Report you are requesting (Annual Campus Security Report);
Your Name;
Mailing Address, to which you would like the report sent.

Our Campus Crime report statistics and Campus fire statistics follow for on campus, on campus residence, and public property. Seattle University has no non-campus property statistics to report:

Criminal Offenses– On Campus

Criminal Offenses -On Campus	2010	2011	2012
Criminal Offense			
Murder/Non-Negligent man-	0	0	0
Negligent Manslaughter	0	0	0
Sex offense- Forcible	0	1	1
Sex offense- Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	1	0
Aggravated assault	0	1	0
Burglary	1	3	5
Motor vehicle theft	2	6	2

Criminal Offenses-On Campus Student Housing

Criminal Offenses -On Campus Student Housing	2010	2011	2012
Criminal Offense			
Murder/Non-Negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offense- Forcible	0	1	1
Sex offense- Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	1	0
Aggravated assault	0	1	0
Burglary	0	1	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses-Public Property

Criminal Offenses -Public Property			
	2010	2011	2012
Criminal Offense			
Murder/Non-Negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offense- Forcible	0	2	0
Sex offense- Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	1	6
Aggravated assault	2	0	4
Burglary	0	0	0
Motor vehicle theft	0	0	6
Arson	0	0	0

Hate Crimes-On campus 2010

Hate Crimes -On Campus	2010 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	1	0	0	1	0	0	0
Larceny-Theft	0	0	0	0	0	0	0
Intimidation	1	0	0	1	0	0	0
Destruction/damage/vandalism	3	1	0	2	0	0	0

Hate Crimes-On Campus 2011

Hate Crimes -On Campus	2011 to- tals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non- forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/ vandalism	2	0	0	2	0	0	0

Hate Crimes-On Campus 2012

Hate Crimes -On Campus	2012 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism	0	0	0	0	0	0	0

Hate Crimes-On Campus Student Housing 2010

Hate Crimes -On Campus Student Housing	2010 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	1	0	0	1	0	0	0
Destruction/damage/vandalism	1	0	0	1	0	0	0

Hate Crimes-On Campus Student Housing 2011

Hate Crimes -On Campus Student Housing	2011 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism	1	0	0	1	0	0	0

Hate Crimes-On Campus Student Housing 2012

Hate Crimes -On Campus Student Housing	2012 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism	0	0	0	0	0	0	0

Hate Crimes-Public Property 2010

Hate Crimes -Public Property	2010 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/ vandalism ⁷⁰	0	0	0	0	0	0	0

Hate Crimes-Public Property 2011

Hate Crimes -Public Property	2011 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/ vandalism	0	0	0	0	0	0	0

Hate Crimes-Public Property 2012

Hate Crimes -Public	2012 totals						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National origin
Criminal Offense							
Murder/Non-Negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Sex offense- Forcible	0	0	0	0	0	0	0
Sex offense- Non-forcible	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	1	0	0	1	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larcent-Theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism	1	0	0	1	0	0	0

Disciplinary Actions 2010-2012

Disciplinary Actions- On Campus			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	2	0
Drug abuse violations	37	60	99
Liquor law violations	173	278	105
Disciplinary Actions- On Campus Student Housing			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	2	0
Drug abuse violations	37	44	93
Liquor law violations	173	270	94
Disciplinary Actions- Public Property			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	1

Arrests 2010-2012

Arrests- On Campus			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	0	1
Drug abuse violations	0	0	1
Liquor law violations	0	0	0
Arrests- On Campus Student Housing			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	0	0
Drug abuse violations	0	0	1
Liquor law violations	0	0	0
Arrests- Public Property			
	2010	2011	2012
Criminal Offense			
Weapons Carrying/Possession	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0