



EDUCATION ABROAD

## **GUESTS PARTICIPATING IN SU SPONSORED PROGRAM**

*\*Not all colleges allow guest participation. Check with your college dean for confirmation.*

### **Required documents:**

#### **1. Waiver & Agreement to Participate**

This document defines the relationship between Seattle University and guest participants and establishes expectations for levels of service on the part of SU and acceptable behavior on the part of the participant.

#### **Who should complete this form:**

- a) **SU employees** (staff, faculty, etc.) who are guests on the trip and not in any official capacity to teach, direct, lead or manage.
- b) **Spouses, partners, family** members of faculty or student participants who will be present on the trip for any purpose and any period of time but are not enrolled in the course.
- c) **Parents or guardians of minor participants** must complete the waiver for each minor.
- d) **Alumni** who are participating on a program after graduating from Seattle University (i.e. seniors participating on non-credit bearing programs in the summer after graduation).

#### **2. Guest Insurance Documentation**

- Purpose: Verify insurance coverage and document carrier.
- Required as an attachment to **all** *Guest Waiver & Agreement to Participate* forms.