2014 CALENDAR FOR UNION STAFF & TEMP

PAY PERIOD: 26TH THROUGH 10TH DAY OF THE NEXT MONTH & 11TH THROUGH 25TH

NOVEMBER 2013

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	T 6	7	8	9
10	H 11	12	13	14	P 15	16
17	18	T 19	20	21	22	23
24	25	26	P 27	H 28	H 29	30

Nov 27: Noon Closure

DECEMBER 2013

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	T 6	7
8	9	10	11	T 12	13	14
15	P 16	17	18	19	P 20	21
22	H 23	H 24	H 25	26	27	28
29	30	H 31				

Dec 7: Last Day Of Class
Dec 9-13: Final Exam Week
Dec 15-Jan 5: Winter Break
Dec 20: Payday

JANUARY 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			H 1	2	3	4
5	6	T 7	8	9	10	11
12	13	14	15	P 16	17	18
19	H 20	21	22	T 23	24	25
26	27	28	29	30	P 31	

Jan 3: Deadline to Submit E Consent for Online W-2
Jan 6: First Day Of Class

FEBRUARY 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	T 6	7	8
9	10	11	12	13	P 14	15
16	H 17	18	19	T 20	21	22
23	24	25	26	27	P 28	

MARCH 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5	T 6	7	8
9	10	11	12	13	P 14	15
16	17	18	19	20	T 21	22
23	24	25	26	27	28	29
30	P 31					

Mar 17: Last Day Of Class
Mar 18-22: Final Examinations
Mar 23-30: Spring Break
Mar 31: Spring Quarter Begins

APRIL 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	T 8	9	10	11	12
13	14	15	P 16	17	H 18	19
20	21	T 22	23	24	25	26
27	28	29	P 30			

April 10: University Mission Day
(Classes Before 1:30 pm Cancelled)

MAY 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	T 7	8	9	10
11	12	13	14	15	P 16	17
18	19	20	T 21	22	23	24
25	H 26	27	28	29	P 30	31

JUNE 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	T 6	7
8	9	10	11	12	13	14
15	P 16	17	18	19	T 20	21
22	23	24	25	26	27	28
29	P 30					

June 9: Last Day Of Class
June 10-14: Final Examinations
June 17: Leave Report Due
June 23: Summer Quarter Begins (1st 4-wk, 8-wk)

JULY 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	H 4	5
6	7	T 8	9	10	11	12
13	14	15	P 16	17	18	19
20	21	22	T 23	24	25	26
27	28	29	30	P 31		

July 16: Summer Faculty Payday
July 19: Last Day Of Class (1st 4-wk)
July 21: First Day Of Class (2nd 4-wk)
July 16: FY 15 Staff Salary Implemented

AUGUST 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	T 7	8	9
10	11	12	13	14	P 15	16
17	18	19	20	T 21	22	23
24	25	26	27	28	P 29	30
31						

Aug 15: Summer Faculty Payday
Aug 16: Last Day of Class (8-wk, 2nd 4-wk)
Aug 18: Intersession begins

SEPTEMBER 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	H 1	2	3	4	5	6
7	T 8	9	10	11	12	13
14	15	P 16	17	18	19	20
21	T 22	23	24	25	26	27
28	29	P 30				

Sept 15: Last Day of Class
Sept 24: Classes Begin
Sept 30: FY 15 Faculty Salary implementation

OCTOBER 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	T 8	9	10	11
12	13	14	15	P 16	17	18
19	20	21	22	T 23	24	25
26	27	28	29	30	P 31	

Oct 2: Mass of the Holy Spirit
(Classes Btwn 10am-1:30 pm Cancelled)
Oct 16: 2015 United Way KC Campaign Begins
Oct 30: 2015 United Way KC Campaign Ends

NOVEMBER 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	T 5	6	7	8
9	10	H 11	12	13	P 14	15
16	17	T 18	19	20	21	22
23	24	25	P 26	H 27	H 28	29
30						

DECEMBER 2014

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	T 8	9	10	11	T 12	13
14	15	P 16	17	18	19	20
21	P 22	23	H 24	H 25	26	27
28	29	30	H 31			

Dec 6: Last Class Day
Dec 8-12: Final Exam Week
Dec 15-Jan 4: Christmas Break
Dec 22: Payday
Jan 5: Classes Begin

P PAYDAY FOR SEMI MONTHLY STAFF

T TIME SHEET DUE FOR SEMI MONTHLY STAFF

H HOLIDAY

STUDENT PAYROLL SCHEDULE:

Students are allowed to work up to 20 hours per week during period of enrollments (including final exam week) and up to 40 hours per week during Winter and Spring break. During the summer term, students enrolled for fewer than 6 undergraduate credits, or fewer than 3 graduate credits are allowed to work full time (40 hours per week). The graduating students are allowed to work until the last day of final exam week. Last day of employment for graduating students are as follows:

On campus students:
Winter Quarter 2014: March 22
Spring Quarter 2014: June 14
Summer Quarter 2014: 1st 4 week: July 19, 2nd 4 week: August 16, 8-week: August 16
Summer Intersession 2014: September 15
Fall Quarter 2014: December 12

Law students:
Spring Semester 2014: May 16
Summer Semester 2014: Aug 7
Fall Semester 2014: Dec 19

Payroll Office

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