

Academic Assembly
June 3, 2013
2:05 – 3:35pm, STCN 130

MINUTES

Present: David Arnesen, Brenda Broussard, Cordula Brown, Mason Bryan, Carol Wolfe Clay, Karen Cowgill, Tito Cruz, Lynn Deeken, Terry Foster, Christian Halliburton, Sonora Jha, Bill Kangas, Chuck Lawrence, Kristi Lee, Michael Matriotti, Erik Olsen, Roshanak Roshandel, Chris Stipe, John Strait, Jeremy Stringer

Minutes taken by Rosa Hughes

- I. Review of 5-6-13 and 5-20-13 Minutes
 - A. Edits to 5-20-13 minutes
 - 1. Page 1, item II.B.2.ii. remove “s” from “locals,” add “and benefits” following “liability coverage”
 - 2. Page 2, VI.B. change “set” to “seat”
 - B. Both sets of minutes approved with above edits
- II. Minor Revision to Academic Integrity Policy
 - A. Special Note added to page 2 regarding use of electronic devices during exams
 - 1. Instructor always has option of varying from policy to reflect exam technique
 - 2. Reviewed by Council of Associate Deans and Deans’ Council
 - B. Amendment approved
- III. AcA Committee Appointments
 - A. University Rank and Tenure Committee – AcA appoints majority of members, Provost and President appointees as well, structure being revised under new Faculty Handbook
 - 1. Fr. Mike Raschko, School of Theology and Ministry – approved
 - B. Faculty Grievance Committee – seven appointees, three from President and four from AcA, only meets when there is a grievance, requires tenure for appointment
 - 1. Cinda Johnson, College of Education – approved
 - 2. Sidney DeLong, Law – approved
 - 3. Nominee needed, School of Theology and Ministry
 - C. Appointments from AcA are supposed to come from faculty of school/college, not dean (decanal input is appropriate, but ultimately faculty decision)
- IV. AcA Principles and Bylaws
 - A. Subcommittee on structure of AcA focused on long-term planning and decision-making, postponing further amendments to fall quarter
 - B. One amendment today: two vice president positions instead of one
 - 1. One will cover handbook and one will cover program review, both will share other obligations
 - 2. One course release for each position
 - 3. Approved
- V. AcA Officer Elections and School/College Appointments
 - A. President
 - 1. Description of duties
 - a. Attend Board of Trustees meetings and Academic Affairs subcommittee meetings
 - b. Works closely in an advisory position to Provost

- c. May be appointed to task forces
 - d. Should be tenured or tenure track
 - e. Ability to delegate, sense of listening and fairness
 - 2. Nominees
 - a. Erik Olsen
 - b. Rob Rutherford
 - 3. Vote
 - a. Rob Rutherford approved (8 votes Erik and 9 votes Rob)
 - B. Vice President (two positions)
 - 1. Description of duties
 - a. Program Review Committee or Faculty Handbook Revision Committee meetings
 - b. Equally divided other responsibilities
 - 2. Nominees
 - a. Sean McDowell (handbook)
 - b. Roshanak Roshandel (handbook)
 - c. Karen Cowgill (program review)
 - d. Christian Halliburton (program review)
 - 3. Vote
 - a. Sean McDowell approved for handbook (12 votes Sean and 5 votes Roshanak)
 - b. Karen Cowgill approved for program review (11 votes Karen and 7 votes Christian)
- VI.** Doctor of Ministry (DMin) Proposal (*Mark Markuly and Sharon Callahan*)
- A. Enrollment
 - 1. Program will be distinguished from any local competition, with a curriculum similar to only two in the world
 - 2. More distinction and a heightened profile nationally and internationally
 - 3. Significant number of students expected both short and long term
 - B. Assessment
 - 1. Assessment occurs at time of admittance
 - 2. Sample in proposal for rubric assessing written project
 - 3. Robust assessment of oral project by all faculty, other students and alums
 - 4. Assessment of alum success would be developed as the program grows and students graduate
 - C. Memo approved
- VII.** Core Governance Updates (*Jeff Philpott*)
- A. Cancelled – shift to a fall meeting agenda
- VIII.** Suspended Program Memos
- A. Master of International Business and Concentration in Information Systems memo (Albers School of Business and Economics)
 - 1. Concern about combining two program suspensions into one memo because the IS program has three current freshman and sophomore students who will have to change their concentration or minor
 - 2. Dean and faculty have taken up the concern of these students and have addressed how to support them in their long term career goals
 - 3. Amendment to memo: “Academic Assembly is concerned that differing methodologies are being used in program suspension or termination with accommodations for existing students in some but a phase out without that accommodation for others.”
 - B. Curriculum and Instruction memo (College of Education)
 - C. German memo (College of Arts and Sciences)

D. Memos approved with above edit

E. Process issues

1. Suspended program decisions are rushed and the process is flawed, making it difficult to properly review
2. Need more time to discuss the 5% budget cut as a factor of the German program suspension, and the process followed within the school/college
3. AcA would be in a difficult position to second guess a faculty vote within a school/college

IX. Further Agenda Items

A. New meeting June 10 to discuss German with dean and program faculty member

B. Forward names of faculty members who are interested in and capable of participating in a retirement plan discussion with the President over the summer