

**Academic Assembly
November 16, 2009**

MINUTES

Present: John Strait, Jen Sorensen, John Weaver, David Arnesen, Chips Chipalkatti, David Neel, Karen Feldt, Jean Tang, Valerie Lesniak, Francisco Guerrero, Mary Graham, Kristen Shuyler, Paul Fontana, McKenzie Weber, Flora Wilson Bridges, Jason Wirth, Isiaah Crawford, Charles Lawrence.

Absent: Nalini Iyer, Jacquelyn Miller, Tracey Pepper, Katherine Raichle, Nina Valerio.

Minutes taken by Kristen Heinemeyer.

Topics Discussed:

EthicsPoint

Athletics

with, Sarah Bee, Faculty Athletics Representative, and Bill Hogan, Dir. of Athletics

Sexual Harassment Training

with, Jerry Huffman, Assistant VP for Human Resources, and Helaina Sorey, Dir. of Professional and Organizational Development

1) Welcome

2) Approval of Minutes

Action Item: Present Assembly members unanimously approved minutes from November 2nd meeting.

3) Update on EthicsPoint

- a) John Strait met with Mary Petersen, Vice President and University Council, to discuss EthicsPoint.
- b) EthicsPoint is a separate, independent company. Sarbanes-Oxley Act does not apply.
- c) Process:
 - i) Complaint submitted to EthicsPoint will be screened by an EthicsPoint staff to determine where it goes on the SU campus.
 - ii) There will be two main points of contact, Mary Petersen or Jerry Huffman, Assistant Vice President for Human Resources.
 - iii) Depending on the content of the complaint, EthicsPoint may ask to release the name of the complainant to conduct investigations.
 - iv) EthicsPoint acts as a filter.
- d) An advantage of this process is that it provides an anonymous place for someone who may fear retaliation.

- e) SU pays for this service, a flat annual fee. There is no additional charge per complaint.
- f) The bulk of Jesuit institutions (AJCU) use EthicsPoint.

Action Item: Mary Petersen and Jerry Huffman will be joining Academic Assembly at December 7th meeting.

4) Athletics

- a) Sarah Bee, Faculty Athletics Representative, and Bill Hogan, Dir. of Athletics, joined Academic Assembly to present information from the Athletics Department at SU, specifically the student-athlete academic standards
- b) In Division I, student-athlete eligibility is tracked by team, with 2 points per student based on eligibility and remaining with the university.
- c) Statistics were presented on the academic distribution of student-athletes.

Action Item: Athletic Advisory Board would like to have a representative from Academic Assembly. This group meets once a quarter for about 90 minutes.

5) Sexual Harassment Training

- a) Jerry Huffman, Assistant VP for Human Resources, and Helaina Sorey, Dir. of Professional and Organizational Development joined Academic Assembly to discuss Sexual Harassment Training for Faculty.
- b) The current web-based sexual harassment training program is required for all staff. Looking at expanding this requirement to faculty.
- c) The program features a web-based, self-paced tutorial with a mastery test and can be customized for staff, faculty, supervisory, non-supervisory, etc.
- d) 2010 update and new program implementation would include a review and update of the existing program, developing a new program on preventing employment discrimination. These training programs pair well with other required training (FERPA).
- e) Plan to launch this for faculty before holiday break and give faculty through Winter Quarter to complete.

6) Updates, Announcements, Etc.

- a) Program Review Committee is currently in the process of determining how to organize membership.
- b) Janet Ainsworth, Installation as John Eshelman Professor of Law.

Next Meeting: *December 7th, 2009, 1:30 - 3:30pm in Student Center 210*