

**Academic Assembly**  
May 13, 2019  
2:05-3:35pm, STCN 130

**MINUTES**

Present: Felipe Anaya, Sarah Bee, Pat Buchsel, Terri Clark, Mark Cohan, Marc Cohen, Miles Coleman, Arie Greenleaf, Ben Howe, Naomi Hume, Nalini Iyer, Kate Koppelman, Kathleen La Voy, Shane P. Martin, Agnieszka Miguel, Michael Ng, Frank Shih, Mo Sin, Gregory Silverman, AJ Stewart, Colette Taylor, Mark Taylor, Kirsten Thompson

*Minutes taken by Nicole Moses*

- I. Review of 4-29-19 minutes
  - A. 15 approve, 0 oppose, 2 abstain
- II. Provost Update
  - A. BoT annual retreat last week
    - 1. Bulk of agenda on strategic planning, check in with high level strategic conversations
    - 2. Frank spoke to the BoT, overview of AcA and answered questions
    - 3. BoT approved the FY20 budget, including contingency
  - B. Preliminary enrollment numbers are not at our goals, but it will be a few more weeks before we have a better sense of these
  - C. Discussion of Cabinet and Provost's Council
    - 1. Provost's Council meets once per month, is convened by the Provost and focused on issues within Academic Affairs, and consists of Deans, The President and Vice Presidents of AcA, Office of the Provost leadership, and key partners across campus (Director of UCOR, VP Enrollment, VP Student Development)
    - 2. Cabinet meets weekly, is convened by the President, discusses issues regarding the whole university, and is made up of the Vice Presidents from all divisions along with the President and Provost
- III. Program Review
  - A. BAHL Suspension (*Paulette Kidder*)
    - 1. Overview
      - a. PRC memo recommends suspension after conversation with the program
      - b. Documents included for context, given the history of Matteo Ricci
    - 2. Discussion
      - a. Question of suspension versus termination
        - i. Have not been able to form a cohort of first year students in this program
        - ii. More expensive to run, quite a few courses that are just for leadership students and aren't combined with other courses in MRI
        - iii. Would like to wait to make a final decision (termination or revision) based upon other moving pieces (turn into a minor, potential Peace and Justice)
      - b. Teach out: final cohort will be seniors next year and classes are in place for them
      - c. IDLS and BAHT teaching options
        - i. Working harmoniously this year, too soon to tell what is going to happen long term
        - ii. Common interest in both specializations feeding into COE K-8 certification
    - 3. Motion to approve suspension

- a. 18 approve, 0 oppose, 1 abstain
- B. Mathematics Review (*Dylan Helliwell, Mike Quinn*)
  - 1. Overview
    - a. Faculty load issues
      - i. Heavy service obligation, faculty have many obligations apart from pursuing their own field of study
      - ii. Concern with the ratio of tenure track lines and opportunities for tenure versus non-tenure track and part time lines
      - iii. A number of dedicated faculty who want to work hard for the students, but do feel very pulled at the moment – course sizes put pressure on teaching
      - iv. The new graduate programs requiring Math support are taking faculty in a new direction compared to seven years ago and the new UCOR system has introduced a heavier load
      - v. This year many sabbaticals and unexpected leaves of absence exposed cracks and need for more lines
    - b. Faculty numbers
      - i. Department is growing rapidly with 7 tenure track lines 12 years ago, 14 tenure track lines now, and a projection of 25 by 2025 (with dedicated office space in the new Center for Science and Innovation)
      - ii. Currently in CSE, 74% of full time faculty are tenure track, in Math 78% of full time faculty are tenure track
      - iii. Teaching work units is about where it was 6 years ago
  - 2. Discussion
    - a. Percentages provided of tenure track ratio did not include 2 lecturer lines (1 year contract), which makes the tenure track percentage lower in comparison to the college
    - b. As CSE develops MS Data Science program proposal, will ask for new faculty lines in Math to support the program – one tenure track and one non-tenure track
    - c. New college technology committee is looking into computer infrastructure needs, cloud computing is a high priority
    - d. Historically, non-tenure track faculty are given lower division course and TT upper division courses, however in the last 3 or 4 years these have become more mixed to the benefit of all
    - e. Challenge to teach students who “have to” take courses – UCOR, etc.
    - f. AcA minutes will reflect commitment to increasing proportion of tenure track faculty in the department to match needs, recognizing the service aspect of the department contributes greatly to the wellbeing of the university
  - 3. Motion to accept 7-year review
    - a. 18 approve, 0 oppose, 0 abstain

#### IV. AcA Bylaw Discussion/Recommendatory Motions

- A. Section 3.4 Authority Language
  - 1. Add bullet point with language about provost/president search
- B. 4.2.2 4 year versus 3 year terms and 4.2.4 compensation for extra year
  - 1. Suggestion to combine sections
  - 2. Concerned faculty would lose interest if required to serve a 4-year term rather than a 3-year term
  - 3. Faculty don't want to complete more work for the same amount of compensation
  - 4. It would be harder to find people in smaller schools to serve longer terms

5. Would like to hear previous committee member's opinions on longer terms
  6. Frank will write search questions to the faculty at large, and frame for feedback
- C. Section 4.3 part time membership language (length of service, consecutive)
1. Input from part time faculty would be helpful
  2. So many courses within x number of years (3 courses within previous 2 sequential years?)
  3. May be very different between G/UG and lots of clinical placements
  4. Frank will write a suggestion and ask for feedback
    - a. Steering committee for NTT will become the election authority
    - b. "We anticipate the creation of this NTT body, who will be responsible for the election of these positions"
- D. Section 4.5.2 25 members
1. Canvas page has calculations on difference between 23, 24, or 25 members
  2. 25 members would allow more people to serve, and no school/college will be in the position to lose a seat with the raised ceiling
  3. There is support for 25 members because there is a need for more part time representation
- E. Section 5.3 Officer Eligibility
1. Like the idea of having it open to tenure track and non-tenure track, but the teaching load is often larger for non-tenure track
  2. If the workload is too large, nominee can decline nomination – we need to trust people to manage their own service commitments
  3. New VP for Committees does not need tenure track status under the proposed bylaws, other VPs do require tenure track
  4. Bylaws propose change to VP for Faculty Handbook to only tenure track – curious as to reason, current revision process does not allow non-tenure track faculty to propose revisions (need to sign onto other proposals for revision) and this is an inclusion issue
  5. Goal is to have enough experience to understand issues – residency requirement might address this question
- F. Section 7.5 Provost update
1. Add to bylaws to officially include this in agenda
- G. Section 7.6 Vote by Proxy Discussion
1. Keep it as written, but suggest to clean it up so it's easier to understand
- H. Section 7.10 Executive Session minutes and minutes in general
1. Minutes should be brief, short, available to SU community
  2. Should summary of discussion be part of the minutes or separate document to consult – question of level of transparency
  3. How to handle when a vote is taken in executive session  
Proposed process: no minutes during executive session, motion made and votes taken, adjourn back into regular session, announce motion and result of vote for inclusion in the regular minutes
  4. Discussion as display of faculty governance process – more robust notes could be made available as decided
  5. Should put accrediting body into bylaws as recognized
- I. Next Steps
1. Frank and Greg will work to incorporate changes made today, send out to AcA on May 15 for approval

2. When ready, send out to faculty at large (hopefully May 17) with AcA recommendations or questions on specific sections
  3. Goal for AcA to vote to approve the Bylaws in principle on June 3
- V. Committee on Committees Discussion**
- A. Section 6.6 in AcA bylaws proposes the formation of a committee on committees
  - B. Motion to affirm Committee on Committees
    1. 19 approve, 0 oppose, 0 abstain
  - C. Motion to affirm that Vice President for Committee on Committees does not need to be tenured
    1. 18 approve, 0 oppose, 0 abstain
  - D. Working group over the summer includes Sarah Bee, Colette Taylor, Kirsten Thompson, Michael Ng, Frank Shih, and Gregory Silverman
    1. Working group will bring forth a proposal to AcA in the fall for how to proceed on Committee for Committees and URTC membership (below)
- VI. URTC Membership Issues**
- A. AcA, URTC, and Provost's office will work together to clarify the issues surrounding URTC membership
  - B. Small working group (above) from AcA to take the spirit, work with URTC and Provost's office, and bring forward a proposal to AcA in the fall
  - C. Issues
    1. Full professors only?
    2. Subdivision in colleges with more than one seat
    3. Seat allocation amongst schools/colleges
    4. How to make sure URTC membership reflects diversity of the faculty