

Academic Assembly
November 27, 2017
2:05 – 3:35pm, STCN 130

MINUTES

Present: Pat Buchsel, Felipe Castillo, Terri Clark, Mark Cohan, Marc Cohen, Miles Coleman, Carlos de Mello e Souza, Allison Gibbons, Kathleen La Voy, Chuck Lawrence, Emily Lieb, Agnieszka Miguel, Michael Ng, Tracey Pepper, Frank Shih, Gregory Silverman, Julianne Slate, Kirsten Thompson

Minutes taken by Rosa Hughes

- I. Review of 11-13-17 Minutes
 - A. Approved with no oppositions or abstentions
- II. CFO Update (*Connie Kanter*)
 - A. FY18 Budget Update
 - 1. Enrollment
 - a. Anticipated fewer undergraduates this year, and enrollments were even less than planned (FTIC down, transfer up)
 - b. NCS less than last year, with Albers, Law, STM also down
 - c. Nursing transitioned to DNP, numbers went down as anticipated, will come back up after transition
 - d. Total shortfall net tuition and fees 3.4 million
 - 2. Savings
 - a. In areas where under enrolled, moved finances back, including computer refresh and keeping open positions on hold
 - b. Fringe benefits reduction, well under budget last year for medical claims, but we cannot count on these in the future
 - c. Underspent in tuition remission last year, but will go back up
 - 3. New funding
 - a. Graduate marketing and website development for program websites
 - b. Diversity and inclusion
 - c. Campaign
 - 4. Other considerations
 - a. Law School will fully expend prior years' surplus this year
 - b. Fundraising comes into the operating budget as unrestricted funds, whereas campaign and endowment are restricted funds – not included in operating budget
 - c. Campaign has 300 million goal
 - i. 100 for new science building and programming, 100 for scholarships, 100 for other, including youth initiative
 - ii. Currently at 175 and in year 5 of 7, critical year to decide if we are on track
 - B. Multi-Year Financial Projections
 - 1. Overview
 - a. Three year projection provided to Board of Trustees for the first time this October
 - b. Variables: enrollment, tuition, financial aid, compensation wage pool, fringe rate
 - c. Expenses and Transfers generally flat with FY18 budget update (no other major new funding or budget reductions)

- d. Identified Beyond Base Case opportunities (areas that we may think about for revenue)
 - 2. Results
 - a. Initial projections result in significant deficits in FY19 and FY20
 - b. Net tuition revenue is roughly flat in FY19 (1 million increase) and then anticipates some growth in FY20, especially graduate enrollment growth in Nursing and CSE
 - c. Continued challenges in Albers, Education, Law, STM, NCS
 - d. Compensation increases 3-5 million per year, much higher than anticipated enrollment growth
 - C. FY19 Budget Development
 - 1. Early planning with Cabinet and Deans, Budget Advisory Committee, Enrollment, and other areas to consider how to proceed with revenue growth that does not support wage pool growth
 - 2. Decision at Cabinet to support those areas that generate revenue and directly support students (admissions, retention, etc.) – complicated to decide what goes into this
 - D. Discussion
 - 1. Compensation is going to be considered in terms of leaving positions open, have to meet Seattle market
 - 2. The question of cuts will include consideration of the AAOR review of standard work units
 - 3. Challenge is that we have cut so much in recent years that all programs across campus are now mission driven, so we have to enter the difficult discussions of what can be cut
 - 4. No longer want to do too much; instead do less, but better
 - 5. Retention is very important, a task force is working on how to tackle this complex issue
- III. Information/Announcements
 - A. Faculty Handbook Revision Committee (FHRC) Member Needed
 - 1. Seeking a nominee from a college that is not already represented
 - 2. AcA can bring forth any proposed amendments at first meeting in January
 - B. College/School Faculty Handbooks
 - 1. Faculty governance varies greatly between schools and colleges, can cause problems at the personnel and curriculum levels and unequal faculty experience
 - 2. AcA reps bring handbooks from each school, compare in January
 - 3. Frank will post these to Canvas for discussion
 - C. Terminate Program Form
 - 1. Earlier version required department chair/program director to approve termination
 - 2. The new version will still have a signature line to acknowledge, but the language now reads that the chair/director acknowledges he/she has been notified (approval not required)
 - D. Dean/Administrator Evaluation
 - 1. Next dean evaluations are Business, Law, STM
 - 2. Details for improvement to process can be discussed on Canvas
 - 3. If interested in participating, email Frank
- IV. Pending Motions (votes)
 - A. ITS Improvement for Computer Lab Support
 - 1. Moved and seconded
 - 2. Approved by 12, with no oppositions or abstentions
 - B. New Hire Onboarding
 - 1. Comment: language is not specific enough

2. Moved and seconded
 3. Approved by 12, with no oppositions or abstentions
 4. Motion to amend original motion, to include, "ITS will collect data and report back on progress."
 5. Amendment approved by 12, with no oppositions or abstentions
- C. DACA Undocumented Support
1. Moved and seconded
 2. Approved by 12, with no oppositions or abstentions
- D. Call for Minimum Part Time NTT Faculty Pay
1. "AcA calls for a minimum pay of \$5,000 for a 5 credit course taught by part time, non-tenure track faculties at the university."
 2. Discussion
 - a. Three related discussions happening on Canvas, need more clarity
 3. Moved to table, seconded
 - a. Approved with no oppositions or abstentions
- E. Contingent Support for Interim Provost Bob Dullea
1. Moved to withdraw motion, seconded
- V. Provost Search Discussion
- A. AcA feedback
1. AcA met last week, unofficially, after the Provost search process concluded
 2. Decided there needs to be a formal expectation to include AcA as a body in the Provost search process, perhaps included in the faculty handbook
 3. AcA does hold four spots on the search committee, however, these reps could not report back to AcA on the process, so a full group discussion and strong response as a cohesive body was missing
 4. None of the ways that AcA were represented included a back and forth discussion with candidates, and faculty often can't attend set meetings because of teaching
- B. Search process
1. Feedback website was shut down very quickly, with no time for discernment/reflection after the final candidate
 2. Might be a good time to think about the next President search as well
 3. Recommend formation of a subcommittee with 3-5 members to consider a faculty handbook amendment, and AcA can also discuss on Canvas
- VI. Discussion
- A. Perhaps send around a call for agenda items before each meeting, and call agenda "Proposed Agenda"
 - B. Perhaps have less time for visitors and more time for discussion
 - C. Visitors need to give materials ahead of time, come for discussion and not presentation
 - D. Philosophical question – are we here as a deliberative body or a representative body that reports back to constituencies, or both?